

The City of Frederick Mayor & Board of Aldermen Workshop

December 5, 2012
3:00 PM
City Hall Boardroom

Call to Order & Pledge of Allegiance

Approval of the November 7, 2012 Workshop Minutes

Approval of the November 14, 2012 Workshop Minutes

Agenda topics

1. Discussion of a Memorandum of Understanding (MOU) for Passenger Shelter Advertising Initiative- Gabrielle Dunn
2. Recommendation Report from Blighted/Vacant Property Committee– Phase II Residential Property – Richard Griffin
3. Discussion Regarding Homewood Annexation Agreement (2008) and Crum Annexation Agreement (2009 & 2012) – Joe Adkins
4. Aldermanic Comments

It is the policy of the Mayor and Board of Aldermen to permit public comment limited to five (5) minutes per person or ten (10) minutes per group. A sign up sheet is available prior to the meeting.

The City of Frederick is committed to the letter and spirit of the Americans with Disabilities Act. Individuals requiring special accommodations are requested to call prior to the meeting to make arrangements. Please call 301.600.1380.

This meeting will be broadcast live on cable television government channel 99.

The City of Frederick Mayor & Board of Aldermen Workshop

December 5, 2012
3:00 PM
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Mayor Randy McClement called the Workshop meeting to order at 3:00 PM.

Mayor McClement led the Pledge of Allegiance.

Attendees – Mayor Randy McClement, Aldermen Karen Young, Michael O’Connor, Shelley Aloï, Carol Krimm, Kelly Russell, City Attorney Sandra Nickols

Alderman Russell left the meeting at 3:50 PM to assist with Chief Dine’s farewell reception.

The November 7, 2012 Workshop minutes were approved with a motion by Alderman Krimm, second by Alderman Aloï. The final vote was 5-0.

The November 14, 2012 Workshop minutes were approved with a motion by Alderman Krimm, second by Alderman O’Connor. The final vote was 5-0.

* The December 5, 2012 Workshop meeting is available for viewing in its entirety via Granicus web streaming on The City of Frederick website, www.cityoffrederick.com

Agenda topics

1. Discussion of a Memorandum of Understanding (MOU) for Passenger Shelter Advertising Initiative- Gabrielle Dunn

Discussion – Gabrielle Dunn, Division Manager of Current Planning, brought forth a draft of a memorandum of understanding (MOU) between The City of Frederick and the Board of County Commissioners for Frederick County (BOCC) on behalf of its Division of TRANSIT Services for the installation of passenger shelters containing commercial signage within the City.

The Board of Aldermen would like all aspects of signage incorporated in the MOU.

Public Comment

None

Conclusion - Revisions will be made to the draft MOU and it will be brought back to a Workshop in January 2013.

2. Recommendation Report from
Blighted/Vacant Property Committee–
Phase II Residential Property – Richard
Griffin

Discussion – The Blighted and Vacant Property Committee presented the Phase II, Residential Property Recommendations Report for action by the Mayor and Board of Aldermen to reduce habitual residential property vacancy and blight.

Presentations were made by:

- Tamara Ostermann
- Kathryn McKenzie
- Dan Hoffman
- David Kaye

Public Comment

None

The Blighted and Vacant Residential Property Committee will meet and prioritize blighted and vacant properties. The committee will work with the City Legal Department to organize the implementation of the recommendations.

3. Discussion Regarding Homewood
Annexation Agreement (2008) and Crum
Annexation Agreement (2009 & 2012) –
Joe Adkins

Discussion – Joe Adkins, Deputy Director of Public Works – Planning, led the discussion on how to allocate funds from the 2008 Homewood Annexation (08-89). The developers of the Crum Farm are starting to develop plans for these parcels. In developing the plans, the applicant needs to know how the city plans to allocate these funds. This will determine the number of units permitted in the first phase. City staff is recommending that the funds from the Homewood Annexation be used at the City's discretion and not used for the Willowbrook Road extension.

Bruce Dean, Attorney representing Homewood, spoke on this topic.

Public Comment

None

Conclusions: Aldermen Aloï and Krimm want to see the fiscal impacts if another 100 homes are built. Alderman Aloï is requesting a Workshop on how the City does a traffic study.

General Public Comment

Mark Frees

4. Aldermanic Comments

Alderman Karen Young spoke on the Business Leaders Award Dinner that she attended. Several City businesses receive awards.

Alderman Aloï spoke on the world premier of Elf Man that took place at the Weinberg Center and praised them for promoting film projects in the City. She also thanks Chief Kim Dine for his service.

Alderman Krimm spoke on the fact that today is Chief Dine's last day with the City and wished him well.

Alderman O'Connor – no comments.

The meeting adjourned at 5:00 PM

Respectfully submitted,

Susan Harding