

**CITY OF FREDERICK  
ZONING BOARD OF APPEALS  
MEETING MINUTES**

**July 27, 2010**

<b>MEMBERS PRESENT:</b>	<b>STAFF PRESENT:</b>
Mr. Racheff Ms. Colby Mr. Hazlett Mr. Marvin Kennedy Mr. Dario Cavazos Mr. Philip Dacey	Gabrielle Dunn, Division Manager of Current Planning

**ANNOUNCEMENTS**

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No announcements

**APPROVAL OF MINUTES:**

June 22, 2010 ZBA Minutes

**MOTION:** Ms. Colby moved to approve the June 22, 2010 hearing minutes as published.

**SECOND:** Mr. Cavazos

**VOTE:** 4-0

**GENERAL PUBLIC COMMENT**

There was no general public comment.

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**CASES TO BE HEARD**

**CASE NO.:** ZBA10-248CU

**LOCATION:** 98 Blueridge Court

**APPLICANT:** Clovis Ngouambe

**STAFF RECOMMENDATION:**

Mrs. Dunn noted that staff is requesting a continuance to the August 24, 2010 hearing on the basis that the applicant did not meet the required public notice provisions. Staff noted that upon inspection of the property during the Friday, July 23<sup>rd</sup> ZBA field trip it was noted that the sign was not posted on the property. In a follow up conversation, the Applicant indicated that the sign had been removed from the property earlier in the week due to rain and had not been reposted. Accordingly staff concluded that the property had not been posted for the entire time required by the code and would need to be reposted in accordance with the regulations.

Ms. Colby questioned if the Applicant had met the adjoining property owner notice requirement. Mrs. Dunn indicated that they had and that the proof of mailing had been provided and is part of the case file.

**MOTION: Mr. Hazlett moved to continue ZBA10-248CU to the August 24, 2010 public hearing for the reason that the public hearing sign was not posted correctly.**

**SECONDED: Ms. Colby**

**VOTE: 4-0**

**The meeting adjourned at 7:15 p.m.**

Respectfully submitted,

Lea M. Ortiz for Gabrielle Dunn