

**HISTORIC PRESERVATION COMMISSION
HEARING MINUTES
FEBRUARY 25, 2016**

Commissioners

Scott Winnette, Chairman
Stephen Parnes, Vice Chairman
Dan Lawton
Michael Simons (not present)
Rebecca Cybularz
Carrie Albee
Alan Miner (not present)
Matthew Bonin, Alternate (not present)

Aldermanic Representative

Donna Kuzemchak

Staff

Lisa Mroszczyk Murphy, Historic Preservation Planner
Christina Martinkosky, Historic Preservation Planner
Scott Waxter, Assistant City Attorney
Matt Davis, Manager of Comprehensive Planning (not present)
Shannon Pyles, HPC Administrative Assistant (not present)

Call to Order

Mr. Winnette called the meeting to order at 6:00 P.M. He stated that the technical qualifications of the Commission and the staff are on file with the City of Frederick and are made a part of each and every case before the Commission. He also noted that the Frederick City Historic Preservation Commission uses the Guidelines adopted by the Mayor and Board of Aldermen and the Secretary of the Interior's Standards for Rehabilitation published by the U. S. Department of the Interior, National Park Service, and these Guidelines are made a part of each and every case. All cases were duly advertised in the Frederick News Post in accordance with Section 301 of the Land Management Code.

I. Public Hearing – Swearing In

“Do you solemnly swear or affirm that the responses given and statements made in this hearing before the Historic Preservation Commission will be the whole truth and nothing but the truth? If so, answer “I do.”

II. Announcements

There were no announcements.

III. Approval of Minutes

1. February 11, 2016 Hearing/Workshop Minutes

Motion: Scott Winnette moved to approve the February 11, 2016 hearing and workshop minutes as written.
Second: Rebecca Cybularz
Vote: 5 - 0

IV. HPC Business

2. Request for Demolition Review – Garage at 1205 North Market Street

Motion: Scott Winnette moved to not pursue designation in regard to garage at 1205 North Market Street.
Second: Rebecca Cybularz
Vote: 5 - 0

The meeting was adjourned at approximately 6:05 PM.

Respectfully Submitted,

Shannon Pyles
Administrative Assistant