

**HISTORIC PRESERVATION COMMISSION  
HEARING MINUTES  
JUNE 9, 2016**

**Commissioners**

Scott Winnette, Chairman  
Stephen Parnes, Vice Chairman (not present)  
Dan Lawton  
Michael Simons (not present)  
Rebecca Cybularz  
Carrie Albee  
Alan Miner  
Matthew Bonin, Alternate

**Aldermanic Representative**

Donna Kuzemchak

**Staff**

Lisa Mroszczyk Murphy, Historic Preservation Planner  
Christina Martinkosky, Historic Preservation Planner  
Scott Waxter, Assistant City Attorney  
Matt Davis, Manager of Comprehensive Planning  
Shannon Pyles, HPC Administrative Assistant

**Call to Order**

Mr. Winnette called the meeting to order at 6:00 P.M. He stated that the technical qualifications of the Commission and the staff are on file with the City of Frederick and are made a part of each and every case before the Commission. He also noted that the Frederick City Historic Preservation Commission uses the Guidelines adopted by the Mayor and Board of Aldermen and the Secretary of the Interior's Standards for Rehabilitation published by the U. S. Department of the Interior, National Park Service, and these Guidelines are made a part of each and every case. All cases were duly advertised in the Frederick News Post in accordance with Section 301 of the Land Management Code.

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**I. Public Hearing – Swearing In**

*“Do you solemnly swear or affirm that the responses given and statements made in this hearing before the Historic Preservation Commission will be the whole truth and nothing but the truth? If so, answer “I do.”*

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**II. Announcements**

There were no announcements from staff or Commissioners.

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**III. Approval of Minutes**

**1. May 26, 2016 Hearing/Workshop Minutes**

**Motion:** Scott Winnette moved to approve the May 26, 2016 hearing and workshop minutes as written.  
**Second:** Carrie Albee  
**Vote:** 6 - 0

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**IV. HPC Business**

- 2. Administrative Approval Report**
- 3. Code Enforcement Report**
- 4. Request for Demolition Review – 109 College Avenue**

**Motion:** Scott Winnette moved to not recommend the property at 109 College Avenue for designation.  
**Second:** Rebecca Cybularz  
**Vote:** 6 - 0

**5. Petition for Reconsideration – HPC16-386, 232 E. 7<sup>th</sup> Street**

**Motion:** Scott Winnette moved to reconsider this case HPC16-386 located at 232 E. 7<sup>th</sup> Street.  
**Second:** Rebecca Cybularz  
**Vote:** 6 - 0

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**V. Consent Items**

There were no consent items.

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**VI. Cases to be Heard**

<b>6. HPC16-390</b>	<b>10 E. Patrick Street</b>	<b>Paul Siriboury</b>
Install ADA ramp		<b>Pornchai Rungrojcharoenkit, agent</b>
<i>Christina Martinkosky</i>		

Ms. Martinkosky entered the entire staff report into the record.

**Motion:** Alan Miner moved to approve the construction as submitted in that it has minimal impact on the façade and does not do irreversible damage to the historic fabric of the building or streetscape and the construction will not compromise the integrity of the building, streetscape or surrounding historic properties.  
**Second:** Carrie Albee

**Vote: 4 – 2, Rebecca Cybularz & Dan Lawton opposed**

**7. HPC16-404**                                 **100 W. All Saints Street**                                 **Asbury United Methodist Church**  
 Mural   **Rose Chaney, agent**  
*Lisa Mroszcyk Murphy*

Ms. Murphy entered the entire staff report into the record.

**Public Comment**

Norvice Long Parker, member of the committee, stated that one of the reasons it was suggested to use the aluminum composite material is because it works better than painting on the surface because it is anti-vandal proof. She said that they could remove it rather than if something were to be damaged for repair and reinstallation.

**Motion: Rebecca Cybularz moved to approve the application with the following conditions:**

- **The cleaning shall be limited to low pressure washing, mild detergents, and bristle brushes;**
- **The mural materials shall be limited to either paint on the previously painted brick or painted aluminum composite panels that are installed flush with the wall into mortar joints only; and**
- **The final product details and location of the security lights should be submitted for staff approval prior to applying for permits.**

**Second: Dan Lawton**  
**Vote: 6 - 0**

**8. HPC16-405**                                 **26 N. Court Street**                                 **M&T Bank**  
 Replace roof and siding                                 **Daylon Query, agent**  
*Christina Martinkosky*

Ms. Martinkosky entered the entire staff report into the record.

**Motion: Rebecca Cybularz moved to approve the application with the following conditions:**

- **That Roof A can be covered with an EPDM roofing product in a black finish;**
- **That Roof B can be covered with an EPDM roofing product with an elastomeric coating in a Colonial Red finish;**
- **The door sill and fascia board on the east elevation can be replaced so that pressure-treated wood is not used and the wood is not covered with metal; and**
- **The Atas diamond shingles can replace the existing asbestos shingles on the east elevation with the condition that the applicant submits documentation indicating the product color to match the existing siding as best as possible with the option that the recessed window opening can be filled with non-textured Hardie-Panel.**

**Second: Alan Miner**  
**Vote: 5 – 1, Carrie Albee opposed**

**9. HPC16-413**                                 **417 N. Bentz Street**                                 **Frederick C. Hegner II**  
 Demolish chimney

*Lisa Mroszczyk Murphy*

Ms. Murphy entered the entire staff report into the record.

**Motion:** Scott Winnette moved to find the chimney to be non-contributing.  
**Second:** Alan Miner  
**Vote:** 6 - 0

**Motion:** Scott Winnette moved to approve the demolition of the non-contributing chimney.  
**Second:** Alan Miner  
**Vote:** 6 - 0

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**10. HPC16-414**                      **417 N. Bentz Street**                      **Frederick C. Hegner II**  
Replace shingles and decking  
*Lisa Mroszczyk Murphy*

Ms. Murphy entered the entire staff report into the record.

**Motion:** Rebecca Cybularz moved to approve the application finding that asphalt shingles while not original to the building are appropriate in this particular case because the building materials have been significantly altered in the twentieth-century and the Guidelines, despite the discrepancy, do state that asphalt shingles can be used to replace asphalt shingles.  
**Second:** Dan Lawton  
**Vote:** 6 - 0

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**VII. Citizen Comments**

There was no citizen comment.

The meeting was adjourned at approximately 7:18 PM.

Respectfully Submitted,  
Shannon Pyles  
Administrative Assistant