

**HISTORIC PRESERVATION COMMISSION
HEARING MINUTES
AUGUST 25, 2016**

Commissioners

Scott Winnette, Chairman
Stephen Parnes, Vice Chairman
Dan Lawton
Michael Simons (not present)
Carrie Albee
Alan Miner
Matthew Bonin, Alternate

Aldermanic Representative

Donna Kuzemchak (not present)

Staff

Lisa Mroszczyk Murphy, Historic Preservation Planner
Christina Martinkosky, Historic Preservation Planner
Scott Waxter, Assistant City Attorney
Matt Davis, Manager of Comprehensive Planning
Shannon Pyles, HPC Administrative Assistant

Call to Order

Mr. Winnette called the meeting to order at 6:00 P.M. He stated that the technical qualifications of the Commission and the staff are on file with the City of Frederick and are made a part of each and every case before the Commission. He also noted that the Frederick City Historic Preservation Commission uses the Guidelines adopted by the Mayor and Board of Aldermen and the Secretary of the Interior's Standards for Rehabilitation published by the U. S. Department of the Interior, National Park Service, and these Guidelines are made a part of each and every case. All cases were duly advertised in the Frederick News Post in accordance with Section 301 of the Land Management Code.

I. Public Hearing – Swearing In

“Do you solemnly swear or affirm that the responses given and statements made in this hearing before the Historic Preservation Commission will be the whole truth and nothing but the truth? If so, answer “I do.”

II. Announcements

There were no announcements from staff or the Commission.

III. Approval of Minutes

1. August 11, 2016 Hearing/Workshop Minutes

Motion: Scott Winnette moved to approve the August 11, 2016 hearing and workshop minutes as written.
Second: Stephen Parnes
Vote: 6 - 0

IV. HPC Business

2. Section 106 Review – Outdoor Distributed Antenna System (West 13th Street, 22 Monocacy Blvd., 391-397 South Jefferson Street)

V. Consent Items

There were no consent items.

VI. Continuances

There were no continuances.

VII. Cases to be Heard

3. HPC16-602 **401 Maxwell Avenue** **Ryan McWhorter**
Level 2 New Construction
Christina Martinkosky

Ms. Martinkosky entered the entire staff report into the record.

Motion: Alan Miner moved to approve the application as submitted with the following conditions or modifications:

- Drawings for the rear porch, steps, railings, and decking is submitted for staff approval including materials and finishes.
- All wood is painted.
- Product information for the 6' tall privacy fence in the rear yard is submitted for staff approval.
- Product information for the lamp and the size which is being understood to be 9-10" is submitted for staff approval.
- Revised drawings showing that the front basement windows will be the awning windows and not sliders.
- The Versawrap column cover be subject to staff review post installation.

Second: Matthew Bonin
Vote: 6 - 0

4. HPC16-646

105 N. Market Street

Firestone's Raw Bar

Install two awnings

Rhonda McLaughlin, agent

Lisa Mroszczyk Murphy

Ms. Murphy entered the entire staff report into the record.

Motion: Dan Lawton moved to approve the awnings and signage as submitted with the following conditions:

- The fabric is slightly loose on the frame;
- The frosted vinyl on the door shall just be around the sign area only; and
- Door hardware is submitted to staff for approval prior to applying for a permit.

Second: Stephen Parnes

Vote: 6 - 0

VIII. Citizen Comment

There were no citizen comments.

The meeting was adjourned at approximately 7:18 PM.

Respectfully Submitted,

Shannon Pyles
Administrative Assistant