

**HISTORIC PRESERVATION COMMISSION
HEARING MINUTES
DECEMBER 8, 2016**

Commissioners

Scott Winnette, Chairman
Stephen Parnes, Vice Chairman
Dan Lawton
Michael Simons
Carrie Albee
Alan Miner
Peter Regan
Matthew Bonin, Alternate

Aldermanic Representative

Donna Kuzemchak

Staff

Lisa Mroszczyk Murphy, Historic Preservation Planner
Christina Martinkosky, Historic Preservation Planner
Scott Waxter, Assistant City Attorney
Matt Davis, Manager of Comprehensive Planning
Joe Adkins, Deputy Director of Planning
Shannon Pyles, HPC Administrative Assistant

Call to Order

Mr. Winnette called the meeting to order at 6:00 P.M. He stated that the technical qualifications of the Commission and the staff are on file with the City of Frederick and are made a part of each and every case before the Commission. He also noted that the Frederick City Historic Preservation Commission uses the Guidelines adopted by the Mayor and Board of Aldermen and the Secretary of the Interior's Standards for Rehabilitation published by the U. S. Department of the Interior, National Park Service, and these Guidelines are made a part of each and every case. All cases were duly advertised in the Frederick News Post in accordance with Section 301 of the Land Management Code.

I. Public Hearing – Swearing In

“Do you solemnly swear or affirm that the responses given and statements made in this hearing before the Historic Preservation Commission will be the whole truth and nothing but the truth? If so, answer “I do.”

II. Announcements

Mr. Winnette announced that the Museum by Candle Light would be held on Saturday December 10, 2016 and it would give everyone an opportunity to go to our museums free of charge.

Ms. Murphy announced that case HPC16-942 at 200 W. All Saints Street would be moved from the consent agenda and case HPC16-950 at 24 E. Church Street cannot be heard because the public notice sign was not posted as required so no action could be taken on that application.

III. Approval of Minutes

1. November 10, 2016 Hearing/Workshop Minutes

Motion: Scott Winnette moved to approve the November 10, 2016 hearing and workshop minutes as written.
Second: Stephen Parnes
Vote: 7 - 0

IV. HPC Business

2. Administrative Approval Report
3. Code Enforcement Report
4. Request for Demolition Review – 306 Upper College Terrace

Motion: Scott Winnette moved to not pursue designation of the garage at 306 Upper College Terrace because it does not meet the criteria for designation as an individual property.
Second: Stephen Parnes
Vote: 7 - 0

V. Consent Items

- | | | |
|---|------------------------------------|--|
| <p>5. HPC16-920
 Install solar panels
 <i>Lisa Mroszczyk Murphy</i></p> | <p>629 N. Market Street</p> | <p>City of Frederick Housing Authority
 Aaliyah Brazile, agent</p> |
| <p>6. HPC16-944
 Amendments to previous approval
 <i>Lisa Mroszczyk Murphy</i></p> | <p>110 W. South Street</p> | <p>Gary L. Rollins
 Gary D. Baker, agent</p> |

Motion: Scott Winnette moved to approve the consent agenda which includes HPC16-920 located at 629 N. Market Street and HPC16-944 located at 110 W. South Street.
Second: Stephen Parnes
Vote: 7 - 0

VI. Continuances

There were no continuances.

Motion: Dan Lawton moved to approve the application as submitted with plans dated October 7, 2016 with the exception that vinyl materials are replaced with Hardie-Plank to match the homes and that the trees remain where indicated on the approved landscape plan for HPC07-468.

Second: Stephen Parnes

Vote: 7 - 0

<p>16. HPC16-950 Install metal ramp <i>Lisa Mroszczyk Murphy</i></p>	<p>24 E. Church Street</p>	<p>Historical Society of Fred. County Mary Boswell, agent</p>
---	-----------------------------------	---

Ms. Murphy announced that this application could not be heard due to all public notice requirements not being met.

VIII. Citizen Comment

Anthony Moscato, resident of E. South Street, stated that he would like to express his gratitude towards the Commission and City staff for the work that they do because it is not easy to sit from the dais and have to deal with a lot of the cases that they see. He said that recently he attended the Frederick Delegation’s meeting with the public and it was interesting that the first agenda item included folks from the Frederick Fairgrounds and they went to the Frederick Delegation to complain about the city’s designation process with historic preservation overlays. He added that one of the biggest complaints that they had was that they found the overlay process to be run by zealous preservationists. He said that he attended both the workshops and hearings before the Mayor & Board regarding the process and one of the big things that they complain about was not understanding what an overlay does and he found that to be disingenuous because he has attended those meetings and have found it to be clearly explained each and every time.

The meeting was adjourned at approximately 8:35 PM.

Respectfully Submitted,

Shannon Pyles
 Administrative Assistant