

Planning Commission Hearing Minutes
DATE: February 12, 2018

PC MEMBERS	PC MEMBERS ABSENT	STAFF PRESENT
Barbara Nicklas – Chair	Katie Isaac	Gabrielle Collard, Division Manager of Current Planning
Arlene Perkins – Vice Chair		Zack Kershner, Director of Public Works
Kelly Russell – Alderman & Secretary		Taeko Wakasono, Project Engineer
Ron Burns		Scott Waxter, Assistant City Attorney
Alan Imhoff – Alternate		Pam Reppert, City Planner
		Jessica Murphy, Administrative Assistant

I. ANNOUNCEMENTS:

Ms. Collard advised the Planning Commission and the public that there will be an HPC special NAC Meeting on February 28th to discuss the Fredericktowne Historic District design guidelines that are being revised.

HPC is also currently accepting nominations for the 2018 Historic Preservation Awards; they can be submitted up to March 30th. Information about the forms is online at the City of Frederick website and questions can be directed to Lisa Mroszyk-Murphy, the HPC Planner working on the nominations.

The Electrical Vehicle Infrastructure implementation plan will go before the Mayor and Board on March 1st for approval.

The Workshop Agenda with attachments are available online for the workshop scheduled for Tuesday February 20, 2018 at 2pm in the Municipal Annex Building.

II. APPROVAL OF MINUTES:

Approval of the **January 16, 2018** Planning Commission Meeting Minutes as amended:

MOTION: Commissioner Imhoff

SECOND: Commissioner Burns

VOTE: 4-0. (Commissioner Perkins Abstained)

Approval of the **January 16, 2018** Planning Commission Workshop Minutes as amended:

MOTION: Commissioner Imhoff
SECOND: Commissioner Burns
VOTE: 4-0. (Commissioner Perkins Abstained)

Approval of the **February 9, 2018** Pre-Planning Commission Minutes as amended:

MOTION: Commissioner Perkins
SECOND: Commissioner Imhoff
VOTE: 5-0.

III. PUBLIC HEARING-SWEARING IN:

"Do you solemnly swear or affirm that the responses given and statements made in this hearing before the Planning Commission will be the whole truth and nothing but the truth." If so, answer "I do".

IV. PUBLIC HEARING-CONSENT ITEMS:

(All matters included under the Consent Agenda are considered to be routine by the Planning Commission. They will be enacted by one motion in the form listed below, without separate discussion of each item, unless any person present – Planning Commissioner, Planning Staff or citizen -- requests an item or items to be removed from the Consent Agenda. Any item removed from the Consent Agenda will be considered separately at the end of the Consent Agenda. If you would like any of the items below considered separately, please say so when the Planning Commission Chairman announces the Consent Agenda.)

Agenda items A & B were pulled from the consent agenda by the Commission to be heard separately.

A. PC17-901FSI, Final Site Plan, Parking Lots B, C, and D within the Westside Regional Park

Ms. Reppert entered the entire staff report into the record. There was no public comment on this item.

PLANNING COMMISSION ACTION:

MOTION: Commissioner Imhoff moved for unconditional approval of the Westside Regional Park Final Site Plan (PC17-901FSI) in accordance with the LMC Articles 6, 7, 8 and Section 309 and any other applicable regulations.

SECOND: Commissioner Perkins

VOTE: 5-0

B. PC17-902PFCP, Preliminary Forest Conservation Plan, Parking Lots B, C, and D within the Westside Regional Park

Ms. Reppert entered the entire staff report into the record. There was no public comment on this item.

PLANNING COMMISSION ACTION:

MOTION: Commissioner Perkins moved for unconditional approval of the Westside Regional Park Preliminary Forest Conservation Plan (PC17-902PFC) in accordance with the LMC Article 7, Section 721 and State Forest Conservation Act.

SECOND: Commissioner Imhoff

VOTE: 5-0

V. CONTINUANCES:

None

VI. MISCELLENEOUS:

C. Recommendation Letter to the Mayor and Board on Text Amendment, PC17-719ZTA, Building Heights

Ms. Collard read the letter into the record. There was no public comment on this item.

PLANNING COMMISSION ACTION:

MOTION: Commissioner Imhoff moved to approve the letter on behalf of the Planning Commission to the Mayor and Board of Aldermen for PC17-719ZTA, Text Amendment, Section 405 Building Heights.

SECOND: Commissioner Perkins

VOTE: 4-0 (Commissioner Burns Abstained.)

C. FY2019-2024 Capital Improvement Program

PLANNING COMMISSION ACTION:

MOTION: Commissioner Imhoff moved to support the draft CIP as presented with the following recommendations:

1. That funding for the sidewalk retrofit program be provided in FY19 in accordance with the BPAC's recommendation.
2. That the 7th Street/Pine Avenue connection be added to the CIP for FY19-2024 even if funding cannot be allocated during this period.

3. That the Monocacy Boulevard and MD26 interchange be added to the CIP for FY19-2024 even if funding cannot be allocated during this period.
4. That the East Street infrastructure improvements consistent with the East Street Corridor Small Area Plan be added to the CIP for FY19-2024 even if funding cannot be allocated during this period.

SECOND: Commissioner Burns

VOTE: 5-0

VII. NEW BUSINESS:

D. PC17-1023ZTA, Text Amendment, Accessory Structures

Ms. Collard entered the entire staff report into the record. There was no public comment on this item.

PLANNING COMMISSION ACTION:

MOTION: Commissioner Imhoff moved for a positive resolution from the Planning Commission to the Mayor and Board of Aldermen for the amendments as proposed in the draft ordinance based on the finding that the proposed amendments are consistent with the policies and implementation strategies of the 2010 Comprehensive Plan and the standards of the LMC.

SECOND: Commissioner Perkins

VOTE: 5-0

Meeting approximately adjourned at 6:45 pm

Respectfully Submitted,

Jessica Murphy
Administrative Assistant