

**HISTORIC PRESERVATION COMMISSION  
HEARING MINUTES  
JANUARY 12, 2012**

**Commissioners**

Scott Winnette, Chairman (not present)  
Robert Jones, Vice Chairman  
Gary Baker (not present)  
Shawn Burns  
Kate McConnell  
Stephen Parnes  
Brian Dylus, Alternate (not present)

**Aldermanic Representative**

Michael O'Connor (not present)

**Staff**

Lisa Mroszczyk Murphy, Historic Preservation Planner  
Christina Martinkosky, Historic Preservation Planner (not present)  
Scott Waxter, Assistant City Attorney  
Matt Davis, Manager of Comprehensive Planning (not present)  
Shannon Albaugh, HPC Administrative Assistant

**I. Call to Order**

Mr. Jones called the meeting to order at 6:00 P.M. He stated that the technical qualifications of the Commission and the staff are on file with the City of Frederick and are made a part of each and every case before the Commission. He also noted that the Frederick City Historic Preservation Commission uses the Guidelines adopted by the Mayor and Board of Aldermen and the Secretary of the Interior's Standards for Rehabilitation published by the U. S. Department of the Interior, National Park Service, and these Guidelines are made a part of each and every case. All cases were duly advertised in the Frederick News Post in accordance with Section 301 of the Land Management Code.

**Announcements**

There were no announcements.

**II. Approval of Minutes**

**1. December 22, 2011 Hearing Minutes**

**Motion:** Shawn Burns moved to approve the December 22, 2011 hearing minutes as written.  
**Second:** Stephen Parnes  
**Vote:** 4 - 0

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**II. HPC Business**

