

**HISTORIC PRESERVATION COMMISSION  
HEARING MINUTES  
OCTOBER 8, 2020**

**Commissioners**

Matthew Bonin, Chairman  
Peter Regan, Vice Chairman (not present)  
Philip Bailey (not present)  
Thomas Hornyak  
Michael Seibert  
Gregg Horner  
Carrie Albee (not present)  
Jes Smith, Alternate

**Aldermanic Representative**

Donna Kuzemchak (not present)

**Staff**

Lisa Mroszczyk Murphy, Historic Preservation Planner  
Christina Martinkosky, Historic Preservation Planner  
Brandon Mark, Division Manager for Community Development & Urban Design (not present)  
Rachel Depo, Assistant City Attorney  
Shannon Pyles, Administrative Assistant  
Carreanne Eyler, Office Manager

**Call to Order:**

Mr. Bonin called the meeting to order at 6:00 P.M. He stated that the technical qualifications of the Commission and the staff are on file with the City of Frederick and are made a part of each and every case before the Commission. He also noted that the Frederick City Historic Preservation Commission uses the Guidelines adopted by the Mayor and Board of Aldermen and the Secretary of the Interior's Standards for Rehabilitation published by the U. S. Department of the Interior, National Park Service, and these Guidelines are made a part of each and every case. All cases were duly advertised in the Frederick News Post in accordance with Section 301 of the Land Management Code.

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**I. Public Hearing – Swearing In**

*“Do you solemnly swear or affirm that the responses given and statements made in this hearing before the Historic Preservation Commission will be the whole truth and nothing but the truth? If so, answer “I do.”*

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**II. Announcements**

There were no announcements from staff or the Commission.

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**III. Approval of Minutes**

**1. September 24, 2020 Hearing Minutes**

**Motion:** Matthew Bonin moved to approve the September 24, 2020 hearing and workshop minutes as written.  
**Second:** Jes Smith  
**Vote:** 5 – 0

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**IV. HPC Business**

- 2. Administrative Approval Report (15)**
- 3. Request for Demolition Review- 330 Madison Street (Shed)**

**Motion:** Gregg Horner moved to not make an application to designate the shed.  
**Second:** Jes Smith  
**Vote:** 5 – 0

**4. Section 106 Review- 8400 Bowman Farm Road**

**Motion:** Jes Smith moved to authorize the Chairman to write a letter stating their position that the City be a consulting party and that there be a finding of adverse visual effect on the Monocacy Battlefield NHL and the recommendation that the antenna be relocated to the LEC site per the MOA for that project or other existing tower site.  
**Second:** Michael Seibert  
**Vote:** 5 – 0

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**V. Consent Items**

There were no consent agenda items.

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**VI. Continuances**

There were no continuances.

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**VII. Cases to be Heard**

<b>5. HPC20-753</b>	<b>15 W. Church Street</b>	<b>ERUCC</b>
Install security camera		<b>Jaci Clayton, agent</b>
<i>Lisa Mroszczyk Murphy</i>		

Ms. Murphy announced that the application was amended and was eligible for administrative approval.

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**6. HPC20-759**                                      **31 E. Church Street**                                      **Anne Marie Crosby (ELC)**  
 Rehabilitation of façade, roof and ramp                                      **Julie Butler, agent**  
*Christina Martinkosky*

Ms. Martinkosky entered the entire staff report into the record.

**Motion:**                      **Gregg Horner moved to approve the application with the following conditions:**

- **A test patch Keim Bio Cleaner is conducted on the stucco which will be reviewed and approved by staff before obtaining a permit.**
- **The finials are repaired rather than replaced. If it is determined that the finials cannot be repaired after they are fully assessed, then documentation outlining the conditions and limitations for rehabilitation shall be submitted to Staff for final approval for their replacement.**
- **All repointing work is done using hand tools.**

**Second:**                      **Jes Smith**

**Vote:**                         **5 – 0**

**7. HPC20-763**                                      **400 E. Church Street**                                      **Equity Plus LLC**  
 Masonry cleaning and repair                                      **Corin Capodilupo, agent**  
*Christina Martinkosky*

Ms. Martinkosky entered the entire staff report into the record.

**Motion:**                      **Jes Smith moved to approve the application with the following conditions:**

- **A test panel of the Prosooco Enviro Klean product is reviewed and approved by staff.**
- **A test panel showing the results of a mechanical angle grinder removing Portland cement from horizontal joints is reviewed and approved by staff.**
- **A test panel showing the results of a mechanical chisel to remove Portland cement applied to stone walls is reviewed and approved by staff.**
- **All replacement brick match adjacent brickwork in terms of size, color, texture, and finish.**
- **Any ghosts located on the south and west elevation of Area C will be retained.**
- **Any bricks removed to accommodate the gooseneck lighting will be replaced and reused as appropriate. None of the salvaged bricks shall be broken up to fill in the gaps around the gooseneck lighting.**

**Second:**                      **Michael Seibert**

**Vote:**                         **4 – 1, Thomas Hornyak opposed**

**8. HPC20-779**                                      **148 W. South Street**                                      **Clint Burkholder**  
 Paint removal  
*Lisa Mroszczyk Murphy*

Ms. Murphy entered the entire staff report into the record.

**Motion:**                      **Jes Smith moved to approve the application with the condition that water rinsing is completed at standard City pressure without augmentation.**

**Second: Gregg Horner**  
**Vote: 5 – 0**

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**VIII. Citizen Comment**

There was no citizen comment.

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The meeting was adjourned at approximately 7:15 PM.

Respectfully Submitted,

Shannon Pyles  
Administrative Assistant

APPROVED 10/22/2020