

Minutes
City of Frederick Ethics Commission
March 7, 2022 Virtual Meeting

Richard Stup, Chair, called the virtual meeting to order at 8:32 a.m.

Participating were the following Ethics Commission members: Richard Stup, Chair; Jerry Jones, Vice Chair; Maureen Connors, Commission Member; Phil Bowers, Commission Member; Arlene Perkins, commission member. Also participating were Saundra Nickols, City Attorney; and Phyllis Hane, Legislative Clerk.

1. Approval of Minutes

The minutes of the September 13, 2021 meeting were previously distributed. The minutes were approved by acclamation.

2. Election of Vice Chair

Mr. Stup announced that recent changes to the City's Ethics Ordinance require all members of the Ethics Commission to reside in the City. Due to these newly enacted provisions, Mr. Jones will not be able to remain on the Commission beyond April 11. Therefore, the Commission will need to elect a new vice chair. Mr. Jones nominated Mr. Bowers, as senior member, to assume the position of vice chair. The Commission voted 5-0 to elect Mr. Bowers to that position to complete Mr. Jones' term until the next election of officers. Mr. Stup thanked Mr. Jones for his service.

3. Financial Disclosure Statements

- A. **Board and Commission Members.** Mr. Stup noted one board member's statement has not been received. No issues were noted with the statements received.
- B. **Appointed Staff.** All statements were received, and no issues were noted.
- C. **Elected Officials.** Alderman MacShane's statement was still outstanding. Of those received, no significant changes were noted when compared with the previous year. Alderwoman Nash filed for the first time this year. Mr. Stup noted the statement, notably Schedules B, E, and I, all fall within the parameters established by Advisory Opinion 21-03, issued at Alderwoman Nash's request. The Commission will issue a letter to Alderwoman Nash stating this.

Staff will send a letter to the individuals whose statements remain outstanding, reminding them of a deadline to file and allowing a two-week period for the statements to be received. Following that period, the Commission will consider further action against the individuals who still have not submitted a statement.

A motion was made by Mr. Bowers and seconded by Ms. Perkins to accept the Financial Disclosure Statements provided to date. The motion was approved 5-0.

There were no public comments.

In final comments, Ms. Perkins requested clarification on which Boards or Commissions are required to submit statements. Ms. Nickols stated the statements are required from members of the Planning Commission, Historic Preservation Commission, and Zoning Board of Appeals.

Mr. Jones stated it has been an honor to serve on the Commission and thanked his colleagues and staff for their support.

There being no further business, the meeting was adjourned at 8:47 a.m.

Respectfully submitted,

Phyllis Hane
Legislative Clerk