



**Board of Directors Meeting Minutes
Wednesday, October 20, 2021**

Board Members:

Present: Leaman, Troutman, White, Kemp, Flynn, Coffey, Gardiner, Lancaster, Vitale, Scott, Livelsberger, Michaels.

Absent: Alexander and Savage.

Other: Healey

Proceedings:

- I. Call to Order:** The WCAI, Inc. Board of Directors (“Board”) meeting was conducted virtually via Microsoft Teams on October 20, 2021. President Leaman called the meeting to order at 6:05 p.m.
- II. Treasurer’s Report:** Troutman presented the September Treasurer’s report which was unanimously approved (motion Gardner, second Scott).
- III. Committee Updates:**
 - a. **Tivoli:** Gardiner reported that the Fall event was postponed and they are currently trying to identify a new date.
 - b. **Building Committee:** Lancaster reported that we are engaging Proffitt architects to begin the process of creating a master plan for theater improvements. Healey is contacting the City to see if they want to be involved. The design build contract for the marquee is now signed and the process will move forward.
 - c. **Outreach.** White submitted a written report.
 - d. **Nominating & Governance:** Coffey is speaking with a new potential member.
- IV. Manager Report:** Healey reported that shows postponed from early in the pandemic are selling generally well. Country shows are doing poorly and Healey has decided to buy one contract out because it was selling so slowly. Kids shows are also a challenge, but none has been cancelled so far. The vaccine policy is currently in effect through the end of October although it now appears all but certain to be extended for November. Patrons have been generally supportive and we are keeping the theater’s policy in line with other theaters in the region. New Spires Arts across the street has parted ways with its executive director and Healey has been asked to help them stabilize the operation. The MET is also helping with bookkeeping.

V. Board planning: The Board retreat will be held in conjunction with the regular November meeting, at the Holly Hills Country Club, starting at 5:00 pm.

VI. Adjournment: The meeting adjourned at 6:35 p.m.