



2022 AIRPORT COMMISSION

Katie Nash
City of Frederick Alderman

Tammy Harris
Citizen Representative

Steve Southworth
Rotating FBO Representative

Vacant
Chairman

Jon Harden
Vice Chairman

Tom Haines
Pilot Representative

Michael Blue
Frederick County Council Member

Jon Harden
Multi-User Representative

Mike Jones
Local Business Representative

STAFF

Shon Dempsey
Assistant Airport Manager

Andrew Moore
Airport Manager

Vacant
Transportation Planner

FREDERICK MUNICIPAL AIRPORT

AIRPORT COMMISSION MEETING Agenda

August 11, 2022 | 5:00 PM

- A. Call to Order**
- B. Approval of Minutes**
- C. Old Business**
 - Strategic Planning
 - o SWOT Analysis – Purpose, Contributors, Moderator, Process
- D. Project Updates**

Grant #	Purpose	Grant Approved date	Work Start Date	Original amount/ Final Amount	Current status
AIP 3-24-0017-43	<u>Extend Runway(Environmental Permitting) 5/23</u>	8/23/17	12/08/17	\$247,000/ \$233,126.71	<i>Closed</i> 1.14.22

The project includes an assessment of the proposed 180 ft extension to Runway 23. The grant also includes preliminary design work to develop options for a future apron rehabilitation project.

****Extend Runway 23 Feasibility Assessment**

This report has been updated to reflect the airports desire to not make the 180 foot extension of Runway 23 a funding priority at this time, but to continue pursuing obstruction removal in the Runway 23 approach corridor.

Grant #	Purpose	Grant Approved date	Work Start Date	Original Project Estimate/ Final Amount	Current status
AIP 3-24-0017-46	<u>Extend Runway 5/23</u>	09/24/19	6/1/2020	\$5,515,000	Closeout expected in late 2022
<p><i>Extend Runway 5/23 consists of an additional 600' on the Patrick Street end of Runway 5, associated taxiway/runup area, and design of Phase 1 of Taxiway A relocation. The fully executed grant was returned to the FAA on September 24th.</i></p> <p><u>Task Order 18 – Extend Runway 5 – Phase 1 (CA Phase)</u></p> <ul style="list-style-type: none"> • 5,819' Runway 5/23 usable September 14th, 2020 as of 7:00 am. • Final Acceptance was issued to the contractor on January 14, 2021 • 2,200 LF of fence complete in August from WWTP to MSP hangar, funded from this grant <p><u>Task Order 19 – Relocate Parallel Taxiway (Design)</u></p> <ul style="list-style-type: none"> • See AIP 3-24-0017-47 					
AIP 3-24-0017-47	<u>Relocate Parallel Taxiway A – Phase 1</u>	8/12/20	6/14/2021	\$3,670,400	Closeout expected early 2023
<p><i>Relocate Parallel Taxiway A – Phase 1 consists of the construction of new Taxiway A at the correct 400' offset from runway centerline from the end of AIP – 46 construction through to Taxiway C/E (Alt 1). This grant also includes the design and bidding of Relocate Parallel Taxiway A – Phase 2.</i></p> <p><u>Task Order 1 – Relocate Parallel Taxiway – Phase 1 (CA Phase)</u></p> <ul style="list-style-type: none"> • Construction start date was June 7th, 2021; Contractor - C. William Hetzer, Inc. • Project completed and usable October 22, 2021 • Contractor has requested a 16 day time extension; Airport approved 10 day extension; FAA is reviewing <p><u>Task Order 2 – Relocate Parallel Taxiway – Phase 2 (Design)</u></p> <ul style="list-style-type: none"> • Design/Bidding of Phase 2 of Taxiway relocation – construction expected summer 2022 • Two bids received; lowest bidder C. William Hetzer \$3,965,600.00 for Alternate 1 • FAA grant offer (100% FAA funded) for Alt 1, project total \$4,490,000, was approved September 3, 2021 					
AIP 3-24-017-049	<u>Relocate Parallel Taxiway A – Phase 2</u>	8/24/2021	4/11/2022	\$4,490,000	Construction
<ul style="list-style-type: none"> • Grant and construction contract in place with C. William Hetzer • Expected start date April 11, 2022 					
<ul style="list-style-type: none"> • 					

E. New Business

- County Transportation Services Advisory Council (TSAC) – Tim Davis, Chairman
- AIP 52 Grant – Relocate Parallel Taxiway A – Phase 3
- Voting for Chairman/Vice Chairman
- Open Meetings Act for New Members
- Discussion Topic: Community Events

F. Commissioner Reports

G. Public Comment

H. Announcements

- New Member Introductions
 - Katie Nash – City of Frederick Alderwoman
 - Tom Haines – Pilot Representative
 - Mike Jones – Local Business Representative
 - Brenda Tibbs – Rotating FBO

I. Adjournment

2022 Airport Commission Regular Meeting Schedule*

DATE	TIME	LOCATION
<i>Sept TBD</i>	5 PM	1338 Hughes Ford Road
<i>Nov TBD</i>	5 PM	1338 Hughes Ford Road

**Subject to change*

Individuals requiring special accommodations are requested to call 5 days prior to the meeting to make arrangements. The City of Frederick Government does not discriminate on the basis of race, color, religion, sex, national origin, age, marital status, veteran status, disability, sexual orientation, gender identity, genetic information, or any other legally protected group in employment or in the provision of services.