

**HISTORIC PRESERVATION COMMISSION  
HEARING MINUTES  
JANUARY 26, 2023**

**Commissioners**

Carrie Albee, Chairman  
Robert Van Rens, Vice Chairman (not present)  
Iva Saller  
Anne Hart  
Elizabeth Burns  
Paul Fitzgerald

**Aldermanic Representative**

Donna Kuzemchak (not present)

**Staff**

Lisa Mroszczyk Murphy, Historic Preservation Planner  
Christina Martinkosky, Historic Preservation Planner  
Brandon Mark, Division Manager for Community Development & Urban Design (not present)  
Scott Waxter, Assistant City Attorney  
Michael Fry, Assistant City Attorney  
Shannon Pyles, Administrative Assistant

**Call to Order:**

Ms. Albee called the meeting to order at 6:00 P.M. She stated that the technical qualifications of the Commission and the staff are on file with the City of Frederick and are made a part of each and every case before the Commission. She also noted that the Frederick City Historic Preservation Commission uses the Guidelines adopted by the Mayor and Board of Aldermen and the Secretary of the Interior's Standards for Rehabilitation published by the U. S. Department of the Interior, National Park Service, and these Guidelines are made a part of each and every case. All cases were duly advertised in the Frederick News Post in accordance with Section 301 of the Land Management Code.

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**I. Public Hearing – Swearing In**

*“Do you solemnly swear or affirm that the responses given and statements made in this hearing before the Historic Preservation Commission will be the whole truth and nothing but the truth? If so, answer “I do.”*

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**II. Announcements**

Ms. Murphy announced that the Historic Preservation Tax Credit application deadline is April 1<sup>st</sup> for work that was completed in 2022.

Ms. Murphy announced that there are two vacancies on the Historic Preservation Commission and, if interested, information can be found on the City of Frederick website or by calling the Planning Department.

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### III. Approval of Minutes

#### 1. January 12, 2023 Hearing/Workshop Minutes

**Motion:** Carrie Albee moved to approve the January 12, 2023 hearing and workshop minutes as written.  
**Second:** Anne Hart  
**Vote:** 5 – 0

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### IV. HPC Business

There was no HPC business.

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### V. Consent Items

There were no consent agenda items.

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### VI. Continuances

There were no continuances.

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### VII. Cases to be Heard

<b>2. HPC22-602</b>	<b>216 E. Patrick Street</b>	<b>Will Randall</b>
Rehabilitation		<b>Brian Bradfield, agent</b>
<i>Lisa Mroszczyk Murphy</i>		

Ms. Murphy entered the entire staff report into the record.

**Motion:** Elizabeth Burns moved to approve the application in accordance with the scope of work, corresponding attachments, and drawing set dated 12-29-22 with the condition that street-facing infill retain the lintel and sill in place and that the blocking material is recessed.  
**Second:** Anne Hart  
**Vote:** 5 – 0

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<b>3. HPC22-1164</b>	<b>238 E. 6<sup>th</sup> Street</b>	<b>Dorothy Koutsos</b>
Install chain-link fence		<b>Kenny Colon, agents</b>
<i>Lisa Mroszczyk Murphy</i>		

