



2022 AIRPORT COMMISSION

Katie Nash
City of Frederick Alderwoman

Jon Harden
Chairman

Brad Young
Frederick County Council Member

Tammy Harris
Citizen Representative

Brenda Tibbs
Vice Chairman

Jon Harden
Multi-User Representative

Brenda Tibbs
Rotating FBO Representative

Tom Haines
Pilot Representative

Mike Jones
Local Business Representative

STAFF

Shon Dempsey
Assistant Airport Manager

Andrew Moore
Airport Manager

FREDERICK MUNICIPAL AIRPORT

AIRPORT COMMISSION MEETING Agenda

March 23, 2023 | 5:00 PM

A. Call to Order

B. Approval of Minutes

C. Old Business

- Strategic Planning
 - o SWOT Analysis – Purpose, Contributors, Moderator, Process
- Conclude Rules and Regulations document review.
- Determine date and next document for review workshop.
- Determine replacement date for July 27 airport commission date (overlap with Oshkosh)

D. Project Updates

Grant #	Purpose	Grant Approved date	Work Start Date	Original Project Estimate/ Final Amount	Current status
AIP 3-24-0017-47	<u>Relocate Parallel Taxiway A – Phase 1</u>	8/12/20	6/14/2021	\$3,670,400	Closeout expected early 2023

Relocate Parallel Taxiway A – Phase 1 consists of the construction of new Taxiway A at the correct 400' offset from runway centerline from the end of AIP – 46 construction through to Taxiway C/E (Alt 1). This grant also includes the design and bidding of Relocate Parallel Taxiway A – Phase 2.

Task Order 1 – Relocate Parallel Taxiway – Phase 1 (CA Phase)

- Project completed and usable October 22, 2021
- Contractor has requested a 16 day time extension; Airport approved 10 day extension; FAA is reviewing

Task Order 2 – Relocate Parallel Taxiway – Phase 2 (Design)					
<ul style="list-style-type: none"> See AIP 3-24-017-049 					
AIP 3-24-017-049	<u>Relocate Parallel Taxiway A – Phase 2</u>	8/24/2021	4/11/2022	\$4,490,000	Closeout expected mid-2023
<p><i>Relocate Parallel Taxiway A – Phase 2 consists of the construction of new Taxiway A at the correct 400’ offset from runway centerline from the end of phase 1 construction up to Taxiway B (Alt 1). This grant also includes the design and bidding of Relocate Parallel Taxiway A – Phase 3</i></p>					
AIP 3-24-017-52	<u>Relocate Parallel Taxiway A – Phase 3</u>	9/10/2022	4/3/2023	\$6,085,062.50	Pre-Construction
<p><i>Relocate Parallel Taxiway A – Phase 3 consists of the construction of new Taxiway A’ at the correct 400’ offset from runway centerline from the end of AIP – 49 construction up to the Runway 23 run-up area. This is the final phase of the taxiway reconstruction.</i></p> <p style="text-align: center;"><u>AIP 52 – Taxiway Relocate Phase 3 executed grant and construction contract in place</u></p>					

E. New Business

F. Commissioner Reports

G. Public Comment

H. Announcements

I. Adjournment

Spring 2023 & Summer 2023 Airport Commission Regular Meeting Schedule*

<i>DATE</i>	<i>TIME</i>	<i>LOCATION</i>
<i>May 25</i>	5 PM	1338 Hughes Ford Road
<i>July 27</i>	5 PM	1338 Hughes Ford Road
<i>September 28</i>	5 PM	1338 Hughes Ford Road

*Subject to change

Individuals requiring special accommodations are requested to call 5 days prior to the meeting to make arrangements. The City of Frederick Government does not discriminate on the basis of race, color, religion, sex, national origin, age, marital status, veteran status, disability, sexual orientation, gender identity, genetic information, or any other legally protected group in employment or in the provision of services.