HISTORIC PRESERVATION COMMISSION
HEARING MINUTES
MARCH 9, 2023

Commissioners

Carrie Albee, Chairman
Robert Van Rens, Vice Chairman (not present)
Iva Saller
Anne Hart
Elizabeth Burns (not present)
Paul Fitzgerald
Blair Wilson

Aldermanic Representative

Donna Kuzemchak

Staff

Lisa Mroszczyk Murphy, Historic Preservation Planner
Christina Martinkosky, Historic Preservation Planner
Brandon Mark, Division Manager for Community Development & Urban Design
Michael Fry, Assistant City Attorney
Shannon Pyles, Administrative Assistant

Call to Order:
Ms. Albee called the meeting to order at 6:00 P.M. She stated that the technical qualifications of the Commission and the staff are on file with the City of Frederick and are made a part of each and every case before the Commission. She also noted that the Frederick City Historic Preservation Commission uses the Guidelines adopted by the Mayor and Board of Aldermen and the Secretary of the Interior's Standards for Rehabilitation published by the U. S. Department of the Interior, National Park Service, and these Guidelines are made a part of each and every case. All cases were duly advertised in the Frederick News Post in accordance with Section 301 of the Land Management Code.

I. Public Hearing – Swearing In

"Do you solemnly swear or affirm that the responses given and statements made in this hearing before the Historic Preservation Commission will be the whole truth and nothing but the truth? If so, answer "I do."

II. Announcements

Ms. Murphy announced that the Historic Preservation Property Tax Credit applications are due on April 1st and that is for expenditures that were incurred in 2022 for exterior preservation work. She added that the application forms are available on the City of Frederick website.

APPROVED 3/23/23

Ms. Martinkosky announced that HPC23-147 located at 25 E. South Street could not be heard due to failure to meet public notice requirements as outlined in the Land Management Code.

III. Approval of Minutes

1. February 23, 2023 Hearing/Workshop Minutes

Motion: **Paul Fitzgerald moved to approve the February 23, 2023 hearing and workshop minutes as written.**
Second: **Iva Saller**
Vote: **4 – 0**

IV. HPC Business

2. Administrative Approval Report (16)

V. Consent Items

3. HPC23-137 **11 W. Patrick Street** **Amanda Coleman-Phelps**
Amendment **Joseph Wojciechowski, agent**
Lisa Mroszczyk Murphy

Motion: **Carrie Albee moved to approve the consent agenda including HPC23-137 located at 11 W. Patrick Street.**
Second: **Anne Hart**
Vote: **4 – 0**

VI. Continuances

There were no continuances.

VII. Cases to be Heard

4. HPC23-16 **105 W. 2nd Street** **Pamela & Matthew Pendergrass**
Demolition **Ben Bates, agent**
Christina Martinkosky

Public Comment:
Peter Samuel, resident at 102 W. 3rd Street, stated that the engineers report is correct in the respect of the garage being structural unsound. He said that if the applicant were to repair this structure it would end up being 80% new building. He stated that he supports the applicant application for demolition.

Motion: **Paul Fitzgerald moved to find the garage to be a contributing resource to the historic district but not of unusual importance.**
Second: **Iva Saller**

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Vote: **4 – 0**

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5. HPC23-147 **25 E. South Street** **Mike Grewe**
Masonry repairs
Christina Martinkosky

Ms. Martinkosky announced that this application could not be heard due to all public notice requirements not being met as required by the Land Management Code.

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6. HPC23-149 **112 N. Market Street** **Carmela & Leonard Checchia**
Painting brick **Tony Checchia, agent**
Lisa Mroszczyk Murphy

Ms. Murphy entered the entire staff report into the record.

Motion: **Carrie Albee moved to approve the application given this unique scenario and it will not diminish the historic district.**
Second: **Anne Hart**
Vote: **4 – 0**

VIII. Citizen Comment

There was no citizen comment.

The meeting was adjourned at approximately 6:24 PM.

Respectfully Submitted,

Shannon Pyles
Administrative Assistant

APPROVED 3/23/23