

**HISTORIC PRESERVATION COMMISSION
HEARING MINUTES
MAY 24, 2012**

Commissioners

Scott Winnette, Chairman
Robert Jones, Vice Chairman
Gary Baker (not present)
Shawn Burns
Stephen Parnes
Tim Wesolek
Michael Simons
Brian Dylus, Alternate

Aldermanic Representative

Michael O'Connor

Staff

Lisa Mroszczyk Murphy, Historic Preservation Planner
Christina Martinkosky, Historic Preservation Planner
Scott Waxter, Assistant City Attorney
Matt Davis, Manager of Comprehensive Planning
Shannon Albaugh, HPC Administrative Assistant

I. Call to Order

Mr. Winnette called the meeting to order at 6:00 P.M. He stated that the technical qualifications of the Commission and the staff are on file with the City of Frederick and are made a part of each and every case before the Commission. He also noted that the Frederick City Historic Preservation Commission uses the Guidelines adopted by the Mayor and Board of Aldermen and the Secretary of the Interior's Standards for Rehabilitation published by the U. S. Department of the Interior, National Park Service, and these Guidelines are made a part of each and every case. All cases were duly advertised in the Frederick News Post in accordance with Section 301 of the Land Management Code.

Announcements

There were no announcements.

II. Approval of Minutes

1. May 10, 2012 Hearing Minutes

Motion: Timothy Wesolek moved to approve the May 10, 2012 hearing minutes as written.
Second: Shawn Burns
Vote: 7 - 0

III. HPC Business

There was no HPC Business

IV. Consent Items

a. Cases to be Approved

b. Cases to be Continued

V. Cases to be Heard

- 2. HPC11-546** **43-45 S. Carroll Street** **Goodloe & Jane Byron**
 Rehabilitation and addition
Lisa Mroszczyk Murphy

Ms. Murphy entered the entire staff report into the record.

Motion: **Brian Dylus moved to approve the application according to the scope of work, materials and drawing sets stamped “Received May 14 2012” and “Received May 16 2012” to include the notes in the project description section of this report with the following conditions:**

- **A cut sheet or shop drawing and final finish selection for all storefront and window framing is submitted for staff approval.**
- **The new window on the north wall matches the existing on the east wall and a cut sheet or detail drawing is submitted for staff approval.**
- **Only clear glass is used.**
- **Final paving materials and planter details are submitted for staff approval.**
- **Skylights are low-profile and a cut sheet or product information is submitted for staff approval.**
- **Repairs of the existing terracotta coping, cornice or windows are not to exceed 25% replacement of historic material on any individual feature or individual window without prior staff approval.**
- **If the final finishes that are selected by the owner vary from those shown on the material drawing submitted with the application the final finishes by submitted for staff approval.**
- **The mullins at the first floor storefront should align across the face of the building.**

Second: **Shawn Burns**
Vote: **7 - 0**

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- 3. HPC12-294** **51 S. Market Street** **Graham and Marcia Baker**
 Install pin-mounted sign
Christina Martinkosky

Ms. Martinkosky entered the entire staff report into the record.

Motion: **Scott Winnette moved to approve the application with the pin-mounted metal sign with the characters individually mounted La, the figurine, Paz ideally with no more than two pins each with the pins mounted into mortar joints and Mexican Restaurant all tied together with a rail ideally with no more than four pierces of the**

wall to mount it with the feet of the figurine sitting in front of the rail system but not needing to be attached to it with the dimensions falling into the memorandum provided to the Commission and following the Land Management Code and if the number of pins exceeds the maximum of 16 the applicant will go to staff for an amendment.

Second: Timothy Wesolek

Vote: 7 - 0

The meeting was adjourned at approximately 6:45 PM.

Respectfully Submitted,

Shannon Albaugh,
Administrative Assistant

APPROVED