



FREDERICK

PLANNING

Planning Department Zoning Determination Requests

The City of Frederick Planning Department is **ONLY** accepting digital submittals of applications, plans and documents, unless otherwise directed by Staff. Payment of fees by credit card is preferred via our [Citizen Access Portal](#). If paying by check, the check with a copy of your application form must be received in the front vestibule planning box at 140 W. Patrick Street on or before the submittal deadline. Questions, please contact Carreanne Eyer at ceyler@cityoffrederickmd.gov.

For **Zoning Determinations**, the completed zoning determination request letter and supporting documentation in PDF form **ONLY**, as well as your citizen portal account name must be sent to zbadigital@cityoffrederickmd.gov. Any files that are larger may be sent via a shared link. You will need to remove your email signature image before submitting. If you have any questions, please contact ceyler@cityoffrederickmd.gov.

*Zoning Determination requests typically take **15 business days** to complete from the date payment is made. The fee is \$200.00.

The City Planning Department reserves the right to reject any digital file submitted which is not compatible with the City's listed requirements for submittal. The Contractor, Developer or Consultant would then be required to resubmit the files in an acceptable format.

*Planning Department * 140 W. Patrick Street, Frederick, MD 21701 * 301-600-1499*