



Lead: Jenifer Rodriguez, NAC Coordinator
Recorder: Jenifer Rodriguez, NAC Coordinator
Location: Monocacy Elementary School
Start Time: 7:00 pm **End Time:** 7:55 pm
Attendance: 16 residents, 1 NAC coordinator, Lauren Paulet (City of Frederick, Community Engagement Specialist), Cpl. Davies of FPD, Tracy Coleman (Deputy Director of the DPW), Mike Winpgler (Superintendent of Street Maintenance, DPW), George Shankle (Superintendent of Sewer and Storm Collections, DPW), and Chip Stitley (Assistant Director of DPW)

POLICE REPORT: Cpl. Davies on behalf of Sgt. Sean Geiser
 Data 10/1/22-11/30/22

Topic	Remarks
Ongoing NAC Problem Solving Efforts	If something looks suspicious, it is probably suspicious. Please call. Keep your car doors locked and valuables out of sight. Talk to your neighbors and share the word.
Crime Trends / Major Incidents	
1. Shooting – Christophers Crossing / Thomas Johnson Drive	1. Occurred on 10/24 around 1620 hours, juvenile shot at other juveniles, nobody struck and no injuries. Juvenile offender was located after a search and foot chase and taken into custody.
2. Commercial Burglary – Construction Site at Walter Martz / Wittinburg Drive	2. Occurred 9/30 to 10/1, suspect broke into storage container and stole copper, and misc other items. No suspect information.
3. Catalytic Converter Thefts	3. Multiple catalytic converter thefts occurring all over the city recently, to include NAC 3. Often times removed from vehicles that are parked for extended periods of time or not directly in front of residence. Multiple area Law Enforcement Agencies are reporting issues with these thefts and are investigating, and working in conjunction as it is possible the suspects or group of suspect are the same. These cases are happening in PA, NY, WV, not just MD. They are coordinating a smooth transition to wrap all the cases together.
5. Additional Notes **	5. ** Only other reported robbery during this time period was labeled as a robbery for reporting reasons, but involved juveniles and candy on Halloween. One other discharge of firearm reported but no evidence of discharge found.
Statistics	

Calls for service	857
Traffic stops	15
Arrests	7
Patrol checks	294
Traffic collisions	16
Municipal infractions	0

QUESTIONS/COMMENTS:

- A resident asked if the thefts of catalytic converters are happening from inside garages. The answer is no. They are primarily from cars parked on the streets and in front of houses.
- A resident asked if there have been thefts of catalytic converters within NAC 3. The answer is yes, and in all areas of Frederick.
- A resident asked what kinds of things would be considered “suspicious” for them to be aware of. The answer is in regards to catalytic converters, would be trucks pulling into neighborhoods that are blacked out. Residents should pay attention to cars that shouldn’t be around and also noises. In general, pay attention to anything that seems odd or out of the ordinary.

OLD BUSINESS:

- Minutes from October 3, 2022 were approved with one change that had been requested.

NEW BUSINESS:

Department of Public Works: Overview – Tracy Coleman Street Maintenance, Sewer & Storm Collections

The Department of Public Works (DPW) is a big agency in the City. It includes what most people think of as public works which is Operations Division. It also includes Planning, Code Enforcement, Building permits, Engineering Department, Projects, and Inspections and Inspections Departments.

Based on previous communication, NAC 3 wanted to hear from Code Enforcement regarding their mission, goals, and interface with community.

The best place to view information about DPW is the City website and searching for [Code Enforcement](#). On the website you can [report issues](#), and find a list of [typical complaints](#) that are hyperlinked to city codes. An example of a typical complaint you can find is whether the grass too long.

Regarding budgets and priorities for DPW, requests and priorities are presented in April and May. You can find videos online, where you can find out about specific projects and even download the actual presentation which have information about priorities for the upcoming fiscal year. The DPW projects are focused on

DPW projects are focused on maintaining and repairing existing infrastructure, and occasionally the replacement of infrastructure. New roads, water, and sewer to homes come from development of private property. The City doesn’t own or develop a lot, it’s mostly residential or commercial development.

QUESTIONS

- One resident had a question regarding code enforcement between HOA and non-HOA neighborhoods in terms of review. The answer was that Code Enforcement inspects proactively and as a result of complaints. There are currently seven code inspectors and are

responsible to 2-3 NACs and respond to complaints submitted and inspect proactively, generally focused on larger violations related to health and safety. They treat non-HOA and HOA equally.

Department of Public Works: Street Maintenance – Mike Winpigler, Superintendent of Street Maintenance

In reference to prioritizing for snow removal, the City is divided into 18 areas. NAC 3 is divided into two areas. DPW starts on emergency routes indicated with red on the map followed by the blue areas. Every area has a minimum of two trucks at 13 areas. Streets are pre-treated with salt. Plowing takes about six hours to hit all streets in the City. There are 45-46 plow people come out.

The best way to see progress of plowing is through the City's [Snow app](#). It is not real time and is not updated while the snow is falling, but once plowing begins the app is updated every few hours to show where it's been plowed. DPW's preference is that residents stay home and remove cars from the streets by parking in driveways. Cars found on snow emergency routes cars can be towed, though they prefer to give warning of a few hours. If residents have too many cars to fit, cars should be parked at the end of their own driveway.

QUESTIONS

- One resident was concerned about how her cul-de-sac has been plowed the last couple of years as the plows have been leaving a large triangle of snow in front of driveways. The answer is that significant training has been done this year. At the 7 o' clock position there is usually not a driveway, so DPW likes to put snow there, but cars also like to park there. They try to keep away from driveways and intakes, but ultimately neighborhoods aren't built for snow removal. The snow plow staff works in 12-hour shifts working as quickly as possible doing the best they can. This issue will be brought up with staff. The resident is encouraged to reach out if they have this same problem this season. The best way to contact DPW is via [online submittal](#) rather than calling.
- A resident asked if cars left on the road during snow plowing can be ticketed. The answer is no. A notification is given at least two hours prior to plowing. Often the plow crew will knock on doors and get residents to move their cars.
- A resident asked if the Homewood neighborhood has any sort of priority since there are a lot of emergency vehicles that travel there via Willow Rd. The answer was that it currently does not and is second priority. However, this is a valid point and a good suggestion to review. Generally, priorities are reviewed every couple of years but this issue will be addressed.
- A resident asked how the County and City work together where there is a mix of City and County Roads. The answer is that there is no formal contract or plan. However, through conversations they've tried to work together and treat the roads the same. The City does not pick up the plow when they've reached a county road. They've asked that County do the same.
- A resident asked about maintenance of sidewalk areas at Monocacy Blvd/Christopher Crossing. The answer is that it is maintained by the State.
- A resident asked how often street cleaners should be coming. The answer is every other week on the same day. Mondays will be picked up on Friday if it is missed by a holiday.

Department of Public Works: Sewer & Storm Collections – George Shankle, Superintendent of Sewer and Storm Collections

To answer a previously submitted question, trees growing out of inlets should be maintained by the State on state highways and bridges.

QUESTIONS:

- A resident asked why leaf collection is no longer done how it was, raking the leaves to the curb and the big truck that would suck the leaves? The answer is they no longer do this because the leaves go into the public right of way and can get into the storm drains which cause blockages and flooding onto streets and houses. As part of the clean water act, the City cannot discharge pollutants into the waterways or push it into the streets. The best way to dispose of leaves is by placing them in bags or into trash cans and set it out on trash days.

How to Report Issues in the City of Frederick - Lauren Paulet, Community Engagement Specialist

Anything you want to report to the city can be reported through the iSpires app. It can be used on an [Apple](#) or [Android](#) device. iSpires makes it easy to locate correct form to report the issue. It is an easy way to navigate website content. There is a button to report a problem and includes a miscellaneous general report in case you can't find an option that matches your unique situation. There are options to report noise complaints, and regarding public works there are lots that can be reported such as garbage and sanitation, potholes, sewer issues, sidewalk damage, stormwater issues. Other issues like streetlight outage, striping on roads, spills, etc. Traffic/safety issues will first be forwarded to FPD to determine if the issue is enforcement related for them to address. If not, the form is or forwarded to the Department of Engineering for review.

Beyond reporting problems via iSpires, residents can watch [public meetings](#) that are recorded or broadcast live or review the [staff directory](#) to email City staff directly.

Paulet passed around an iPad with the open application for residents to look at and offered help with installation to their devices or navigation.

QUESTIONS:

- A NAC coordinator mentioned that there are some NAC residents who do not use internet at all and asked if there is a good way for them to report an issue. The answer is to call the main switchboard at 301-600-1440, which is operational 24/7. They input work orders and send it directly to the correct person. A watch person is available in an emergency to contact people on call.

Tracy Coleman, Deputy Director, DPW, explained that if residents were to contact her directly by phone to report an issue, it would be more time consuming for her to track down the correct person, and hand off the issue. Through using iSpires (or the main switchboard) the issue is directly routed to the person that can address the issue.

OTHER BUSINESS:

- City of Frederick: Kris Kringle Procession – December 9, 2022, 6:30 Baker Park Band Shell
- There are vacancies on the NAC 3 Board. If you'd like to be a coordinator, contact a current coordinator so we can email you information to apply.
- We still need volunteers to place signs to publicize meetings. If you are willing, please contact a NAC coordinator. Needs: Alderbrook, Preserve at Tuscarora, Willow Brook, and Cannon Bluff.
- NAC meetings for 2023 will continue to be on Monday, though in future years they may move to a Tuesday, Wednesday, or Thursday.
- Thank you to our residents who have helped with sign placement, and sign-in at today's meeting.

SUGGESTIONS & COMMENTS / MISC:

- If you have a suggestion of a guest presenter from the City, County or local community, send an email or let a NAC coordinator know. Also, if there is a topic that you think that should be discussed let a NAC coordinator know.

UPCOMING MEETINGS:

Upcoming City-wide planning meeting: December 19, 2022, 6-8pm @ City Hall & Virtual
 Upcoming NAC 3 Meeting: February 6, 2023, 7 pm @ Monocacy Elementary & Virtual

NAC CONTACT INFORMATION:

NAC 3 Email Address: CityofFrederickNAC3@gmail.com

Facebook: Search for **City of Frederick NAC3** and click “Like” to receive updates/feeds.

Board Members:

President: Dave Giles
 Members: Jenifer Rodriguez

City Contacts:

Lauren Paulet, Community Engagement Specialist (240) 910-1600
lpaulet@cityoffrederickmd.gov
 Allen Etzler, Communications Manager (240) 549-4380 aetzler@cityoffrederickmd.gov

Police Contact:

Sgt. Tracey Wiles TWiles@frederickmdpolice.org 301-748-6273
 Cpl. Ben Davies BDavies@frederickmdpolice.org 240-549-4539
 Cpl. Sean Geiser SGeiser@frderickmdpolice.org 240-549-4459

<p>NAC 3 MEETINGS 7:00 PM @ Monocacy Elementary</p> <p>2/6/23</p>	<p>All-NAC Planning 7:00 PM @ City Hall & Virtual</p> <p>12/19/22</p>	<p>FREDERICK POLICE DEPARTMENT</p> <p>Emergency: 911 Non-Emergency: 301-600-2100</p> <p>Anonymous Crime Tips 301-600 TIPS (8477) – phone 240-674-TIPS (8477) – text</p> <p>fpdcrimetip@frederickmdpolice.org</p>
---	---	--

*Individuals requiring special accommodations are requested to call 5 days prior to the meeting to make arrangements.
 The City of Frederick Government does not discriminate on the basis of race, color, religion, sex, national origin, age, marital status, veteran status, disability, sexual orientation, gender identity, genetic information, or any other legally protected group in employment or in the provision of services.*