

## City of Frederick Community Development Block Grant Request for Payment

**SUBGRANTEE:** \_\_\_\_\_ **Date:** \_\_\_\_\_  
**Grant Year: FY** \_\_\_\_\_ **Project Name:** \_\_\_\_\_ **Request Number:** \_\_\_\_\_  
**Contact Person:** \_\_\_\_\_ **IDIS Project Code:** \_\_\_\_\_  
**Phone Number:** \_\_\_\_\_ **HHS Project No.:** \_\_\_\_\_

Original CDBG Award: \_\_\_\_\_

*Previous CDBG Payments:* \_\_\_\_\_

Balance of CDBG funds remaining: \_\_\_\_\_

*Current Request for Payment:* \_\_\_\_\_

**CDBG Balance:** \_\_\_\_\_

Item	Brief Description of Services/Project	Amount	Documentation* (receipts, bills, payroll records)
1			
2			
3			
<b>TOTAL:</b>			

**SUBGRANTEE CERTIFICATION:** My signature below certifies under penalty of perjury that the SUBGRANTEE has actually performed the work and expended the time claimed for services in conformity with the terms of the Subgrantee Agreement with the City of Frederick and that SUBGRANTEE is actually entitled to receive the amount of compensation requested by SUBGRANTEE under the terms of said Subgrantee Agreement.

### Request Received by

\_\_\_\_\_  
**SUBGRANTEE Print Name:** \_\_\_\_\_ **Title:** \_\_\_\_\_

\_\_\_\_\_  
**Name:** \_\_\_\_\_ **Title:** \_\_\_\_\_

\_\_\_\_\_  
**SUBGRANTEE Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

\_\_\_\_\_  
**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

*\*REMINDER: Appropriate documentation of expenditures must accompany this request.*

*Revision Date: 10/2022*