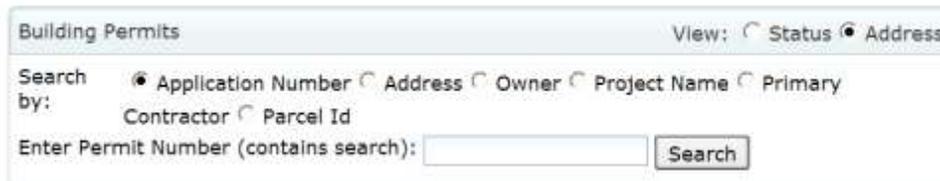# Building Permits Search

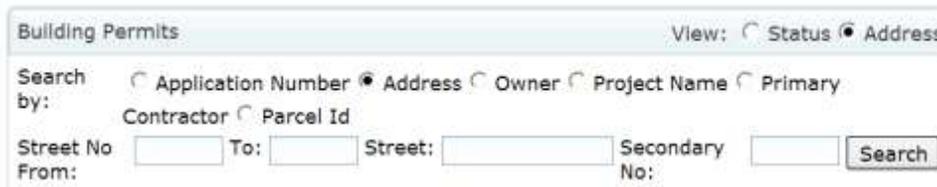At the top of the page you can choose how you would like to view the list of permits.

The Status option will list the current status of the permits listed but will not include the address of the property. The Address option will list the address but will not include the current status of the permit. Whichever option you pick will not affect your search.

Citizen Access allows you choose from several different search options. Each option is listed below along with a screenshot and directions.

Application Number - Each permit is assigned a seven digit application number by the city(ex. 10-01990). If you know the number of the permit you are searching for you must use the complete seven digit number that was assigned or else you will not get any results. An example of this is a search for application number "10-1990" would not return any results but a search for "10-01990" would return results. You are able to search on the number "1990" which would return all the permits containing that number. You can sort the results by clicking on any of the column headers.

Address – This allows you to search on the address assigned to a permit. The first two boxes on the left, "Street No From" and "To" allow you to search on a range of addresses. If you are searching for one address all you have to do is fill in the "Street No From". The "Street" field allows you to search on name of the street. Do not include the suffix of the street (ex. Street, Drive, or Court) in this field or you will not return any results. The "Secondary No" searches on a unit number for a property and is mainly for condo units. If you are having trouble searching for a permit and using the "Secondary No" you may want to try a search without the number. You can also perform searches on each individual field. A search on the street name "Moran" would return any permit on Moran Drive, Moran Ct, or any other street with "Moran" in the name like Cormorant.

Owner – This allows you to search on the owners first and last name.

Project Name – Some permits are given a project name to help with the permit process. This field is rarely used and is not required to be filled in when a permit is submitted.

Primary Contractor – This will search on the contractor/company that applied for the permit. If a company applied for the permit it will only list the company and not the individual contractor.

Parcel ID – Each permit is attached to a property which is assigned a 10-digit Tax ID number assigned by the state. This search allows you to pull all permits that are attached to a specific Tax ID. All properties located in the City of Frederick have a Tax ID that starts with 1102 and can be found at the State Department of Assessment & Taxation.

Planning and Engineering Project Search

At the top of the page you can choose how you would like to view the list of projects.

The Status option will list the current status of the projects listed along with a completion date but will not include the address of the property. The Address option will list the address but will not include the current status of the project. Whichever option you pick will not affect your search.

Citizen Access allows you choose from several different search options. Each option is listed below along with a screenshot and directions.

Application Number - Each project is assigned a seven digit application number by the city (ex. 12-00377). If you know the number of the permit you are searching for you must use the complete seven digit number that was assigned or else you will not get any results. An example of this is a search for application number "12-377" would not return any results but a search for "12-00377" would return results. You are able to search on the number "377" which would return all the permits containing that number. You can sort the results by clicking on any of the column headers.

Address – This allows you to search on the address assigned to a project. The first two boxes on the left, "Street No From" and "To" allow you to search on a range of addresses. If you are searching for one address all you have to do is fill in the "Street No From". The "Street" field allows you to search on name of the street. Do not include the suffix of the street (ex. Street, Drive, or Court) in this field or you will not return any results. You can also perform searches on each individual field. A search on the street name "Moran" would return any project on Moran Drive, Moran Ct, or any other street with "Moran" in the name like Cormorant.

Owner – This allows you to search on the owners first and last names. If you are having trouble with this search try using it with only the last name.

Project Name – To help with the planning process each project is given a name. The project name can come from the address of the application, the name of a business being proposed, subdivision names, or the type of work being done. You do not have to know the entire name if the project because this allows you to search for certain words that might be in a project name like Clover Ridge, Market Street, or Walgreens.

Parcel ID - Each project is attached to a property which is assigned a 10-digit Tax ID number assigned by the state. This search allows you to pull all projects that are attached to a specific Tax ID. All properties located in the City of Frederick have a Tax ID that starts with 1102 and can be found at the State Department of Assessment & Taxation.

License Search

At the top of the page you can choose how you would like to view the list of Licenses.

View: ● Status ○ Address

The Status option will list the expiration date of the license but will not include the address the license was issued to. The Address option will list the address of the license but will not include the expiration date. Whichever option you pick will not affect your search.

Licenses   View: ○ Status ● Address

Search by: ● Application Number ○ Address ○ Business Name
Enter License Number (contains search): [   ] [Search]

Application Number – The application number is a seven digit number that is assigned to a contractor (ex. 13-02513). The first 2 numbers references the year the license will expire. You can search on part of the number if you don't know the entire number. You can sort the results by clicking on any of the column headers.

Licenses   View: ○ Status ● Address

Search by: ○ Application Number ● Address ○ Business Name
Street No From: [   ] To: [   ] Street: [   ] Secondary No: [   ] [Search]

Address - This allows you to search on the address assigned to a license. The first two boxes on the left, "Street No From" and "To" allow you to search on a range of addresses. If you are searching for one address all you have to do is fill in the "Street No From". The "Street" field allows you to search on the street name. Do not include the suffix of the street (ex. Street, Drive, or Court) in this field or you will not return any results. The "Secondary No" searches on a unit number for a property and is mainly for condo units. If you are having trouble searching for a permit and using the "Secondary No" you may want to try a search without the number. You can also perform searches on each individual field. A search on the street name "Main" would return licenses with an address like N. Main St or East Main Blvd. The search does not currently have the ability to view or search the city where a contractor is located.