

THE CITY OF FREDERICK

FISCAL YEAR 2018 BUDGET UPDATE

September 30, 2017



Prepared by the Department of Budget and Purchasing

M. Katherine Barkdoll, CPA
Director of Budget and Purchasing

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Budget Overview – September 30, 2017

All Funds Summary

The City began Fiscal Year 2018 with an adopted budget of \$150,355,450. Encumbrances as of June 30, 2017, totaling \$2,587,915, were rolled forward and are included in the FY 2018 amended budget. The following table summarizes the revenues and expenditures for the City's FY 2018 amended budget as of September 30, 2017:

	Governmental Funds	Enterprise Funds	Special Revenue Funds	Capital Improvements Program	Total Budget
Revenues					
Taxes	\$ 64,834,367	\$ -	\$ -	\$ -	\$ 64,834,367
Licenses and Permits	2,415,645	477,630	-	-	2,893,275
Intergovernmental	7,368,294	128,240	1,122,000	748,515	9,367,049
Charges for Services	2,832,587	35,085,939	-	-	37,918,526
Fines and Forfeitures	1,558,800	844,046	21,898	-	2,424,744
Miscellaneous	1,388,049	435,461	82,043	-	1,905,553
Other Financing Sources	8,500	6,125,260	-	9,762,890	15,896,650
Total Revenues	\$ 80,406,242	\$ 43,096,576	\$ 1,225,941	\$ 10,511,405	\$ 135,240,164
Transfers In	2,707,072	372,583	18,460	6,999,822	10,097,937
Transfers Out	(4,129,187)	(5,938,750)	(30,000)	-	(10,097,937)
Use of Fund Balance	12,497,695	2,617,591	-	-	15,115,286
Estimated PY Encumbrances	1,193,240	1,376,583	18,092	-	2,587,915
Total Financial Resources	\$ 92,675,062	\$ 41,524,583	\$ 1,232,493	\$ 17,511,227	\$ 152,943,365
Expenditures					
General Government	\$ 8,027,445	\$ 294,720	\$ -	\$ -	\$ 8,322,165
Frederick Police Department	31,056,408	-	39,990	-	31,096,398
Planning and Community Development	2,394,982	-	283,000	761,700	3,439,682
Engineering, Permits, and Inspections	3,531,539	383,995	-	4,292,890	8,208,424
Public Works - Operations	16,199,753	20,146,873	-	9,796,065	46,142,691
Parks and Recreation	6,137,512	1,359,020	-	2,903,000	10,399,532
Economic Development	2,785,695	3,364,070	-	(242,428)	5,907,337
Frederick Community Action Agency	5,024,407	17,519	909,503	-	5,951,429
Miscellaneous Cost Centers	336,354	-	-	-	336,354
Debt Service	7,104,552	14,399,697	-	-	21,504,249
Contingency	328,151	310,000	-	-	638,151
Fund Balance (Reserves)	9,748,264	1,248,689	-	-	10,996,953
Total Expenditures	\$ 92,675,062	\$ 41,524,583	\$ 1,232,493	\$ 17,511,227	\$ 152,943,365

Budget Overview – September 30, 2017

At the end of the first quarter, the City realized 48.48% of total budgeted revenues and 25.56% of total budgeted expenditures. Salary and benefit costs are 20.24% and 64.45% of budget, respectively, which is consistent with the prior year. Both the pension and OPEB contributions were remitted in the first quarter.

General Fund

In the General Fund, the City realized 73.02% of total budgeted revenues and 84.95% of budgeted tax revenues through the first quarter. The majority of real property taxes are recognized in the beginning of the year with amounts totaling 99.44% of the budgeted amount. Personal income taxes are received throughout the year with more significant payments received in the third and fourth quarters. Payment for admissions and amusement taxes are received beginning in the second quarter.

License and permit revenues are consistent with the prior year. The franchise fees for cable television are remitted to the City beginning in the second quarter. Intergovernmental revenues are 15.83% of the budgeted amount. Grant revenues are recorded when received. Other revenues are generally on target and are within expectations.

General Fund expenditures are within expectations based on the explanations given above.

Weinberg Center for the Arts

Revenues for the Weinberg Center are 22.06% of the total budgeted amount. This falls within reasonable expectations as historically the majority of revenues from sponsorships are not realized until the fourth quarter.

City Housing

The City Housing Fund has been established for the purpose of capturing activity related to fees paid by developers in lieu of constructing moderately priced dwelling units. The fees are used to support the development and operation of affordable housing initiatives. As of September 30, 2017, the City has spent \$6,216 on permanent supportive housing, down-payment assistance for first-time homebuyers and the repair or replacement of faulty furnaces.

Water and Sewer Fund

Overall, the Water and Sewer Fund is performing within budget. Charges for services are 17.52% of the total budgeted amount compared to 17.96% in the prior year. Expenditures appear reasonable and are within expectations.

Parking Fund

Parking Fund revenues and expenditures are consistent with budgeted amounts and are within expectations.

Budget Overview – September 30, 2017

Stormwater Fund

Similar to the Water and Sewer Fund, charges for stormwater management fees are accrued based on service periods. Expenditures appear reasonable and within expectations.

Airport Fund

The Airport revenues and expenditures are consistent with budgeted amounts and are within expectations.

Clustered Spires Golf Course

Clustered Spires Golf Course is a seasonal operation with most revenues and expenditures occurring in the spring and summer months. Expenditures appear reasonable and within expectations.

Other Funds

The Community Development Fund, Rental Operations Fund, and the Controlled Dangerous Substance Fund are performing within expectations through the first quarter.

Budget Schedules and Summaries

Schedule A Summary Schedule of Revenues and Expenditures as of September 30, 2017

Revenues						
Fund	9/30/2017 Actual	FY 2018 Amended	% of Budget	9/30/2016 Actual	FY 2017 Amended	% of Budget
General Fund	\$ 57,442,036	\$ 78,670,533	73.02%	\$ 56,713,039	\$ 77,423,580	73.25%
Weinberg Center for the Arts	382,885	1,735,709	22.06%	460,027	1,695,205	27.14%
City Housing Fund	205	-	N/A	205	1,800	11.39%
Community Health Center	7,829	891,043	0.88%	-	-	N/A
Water & Sewer	4,854,635	32,234,708	15.06%	4,714,982	30,815,088	15.30%
Parking	1,467,449	6,102,292	24.05%	1,500,408	5,364,067	27.97%
Stormwater	303,373	1,762,000	17.22%	297,317	1,700,000	17.49%
Airport	245,824	1,558,232	15.78%	242,299	1,688,080	14.35%
Golf Course	449,839	1,396,060	32.22%	444,085	1,381,400	32.15%
Rental Operations	10,585	43,284	24.45%	14,144	50,436	28.04%
Community Development	11,644	313,000	3.72%	141	313,000	0.05%
CDS	7,746	21,898	35.37%	418	100,000	0.42%
Capital Improvements Program	385,332	10,511,405	3.67%	(377,508)	34,530,827	-1.09%
Total Revenues	\$ 65,569,382	\$ 135,240,164	48.48%	\$ 64,009,557	\$ 155,063,483	41.28%

Expenditures						
Fund	9/30/2017 Actual	FY 2018 Amended	% of Budget	9/30/2016 Actual	FY 2017 Amended	% of Budget
General Fund	\$ 27,456,088	\$ 90,711,124	30.27%	\$ 27,140,117	\$ 90,114,206	30.12%
Weinberg Center for the Arts	470,976	1,883,938	25.00%	425,888	1,837,846	23.17%
City Housing Fund	6,216	80,000	7.77%	12,177	81,400	14.96%
Community Health Center	211,444	909,503	23.25%	-	-	N/A
Water & Sewer	5,713,171	30,392,140	18.80%	5,617,576	29,118,066	19.29%
Parking	696,504	6,063,688	11.49%	789,156	6,444,721	12.24%
Stormwater	387,277	1,644,088	23.56%	355,501	1,625,291	21.87%
Airport	233,185	1,951,317	11.95%	225,838	3,376,346	6.69%
Golf Course	428,192	1,430,066	29.94%	486,659	1,445,057	33.68%
Rental Operations	9,645	43,284	22.28%	4,168	51,562	8.08%
Community Development	22,961	283,000	8.11%	34,211	313,040	10.93%
CDS	22,740	39,990	56.86%	16,247	145,793	11.14%
Capital Improvements Program	3,440,329	17,511,227	19.65%	4,550,680	37,135,917	12.25%
Total Expenditures	\$ 39,098,728	\$ 152,943,365	25.56%	\$ 39,658,218	\$ 171,689,245	23.10%

Expenditures by Type						
	9/30/2017 Actual	FY 2018 Amended	% of Budget	9/30/2016 Actual	FY 2017 Amended	% of Budget
Salaries	\$ 7,687,276	\$ 37,977,578	20.24%	\$ 7,495,040	\$ 36,628,326	20.46%
Benefits	18,731,183	29,062,414	64.45%	17,933,995	27,128,664	66.11%
Supplies	2,002,585	13,587,512	14.74%	2,059,033	13,795,994	14.92%
Other Professional Services	4,114,662	20,360,288	20.21%	4,179,118	21,244,429	19.67%
Capital	3,316,971	19,005,441	17.45%	4,781,453	40,721,436	11.74%
Debt Service	3,246,051	21,315,028	15.23%	3,209,579	22,274,026	14.41%
Contingency	-	638,151	0.00%	-	299,388	0.00%
Fund Balance (Reserves)	-	10,996,953	0.00%	-	9,596,982	0.00%
Total Expenditures	\$ 39,098,728	\$ 152,943,365	25.56%	\$ 39,658,218	\$ 171,689,245	23.10%

Budget Schedules and Summaries

Schedule B Revenue Summary by Fund as of September 30, 2017

Fund	9/30/2017 Actual	FY 2018 Amended	% of Budget	9/30/2016 Actual	FY 2017 Amended	% of Budget
General Fund						
Taxes						
Real Property	\$ 53,109,375	\$ 53,406,681	99.44%	\$ 51,278,256	\$ 52,069,187	98.48%
Business Property	1,198,767	2,457,411	48.78%	823,537	2,534,872	32.49%
Personal Income Taxes	761,139	8,514,000	8.94%	847,479	7,750,000	10.94%
Admissions and Amusements	-	340,000	0.00%	-	350,000	0.00%
Other	8,446	116,275	7.26%	1	46,275	0.00%
Licenses and Permits						
Building Permits and Inspections	348,884	1,255,645	27.79%	339,879	1,357,145	25.04%
Cable Television	-	1,160,000	0.00%	-	1,150,000	0.00%
Intergovernmental						
State	510,116	4,448,998	11.47%	1,905,766	4,620,084	41.25%
Federal	546,240	2,500,351	21.85%	231,066	3,294,696	7.01%
Other	82,787	248,945	33.26%	60,172	244,210	24.64%
Charges for Services						
Recreation Fees	194,916	704,807	27.66%	201,778	724,022	27.87%
Inspection, Review, and Filing Fees	97,996	842,000	11.64%	139,086	842,000	16.52%
Other	61,412	185,830	33.05%	90,878	185,830	48.90%
Fines and Forfeitures						
Automated Enforcement	294,992	1,517,000	19.45%	544,343	1,265,000	43.03%
Municipal Infractions	20,310	41,800	48.59%	1,350	31,800	4.25%
Miscellaneous						
Rents	137,851	613,016	22.49%	168,399	707,016	23.82%
Interest Earnings	58,054	82,700	70.20%	27,305	62,700	43.55%
Other	10,111	226,574	4.46%	41,025	180,243	22.76%
Other Financing Sources						
Other	640	8,500	7.53%	12,719	8,500	149.64%
Total General Fund	\$ 57,442,036	\$ 78,670,533	73.02%	\$ 56,713,039	\$ 77,423,580	73.25%
Weinberg Center for the Arts						
Intergovernmental	\$ -	\$ 170,000	0.00%	\$ 99,942	\$ 131,000	76.29%
Charges for Services	365,288	1,099,950	33.21%	343,161	1,068,867	32.11%
Miscellaneous	17,597	465,759	3.78%	16,924	495,338	3.42%
Total Weinberg Center for the Arts	\$ 382,885	\$ 1,735,709	22.06%	\$ 460,027	\$ 1,695,205	27.14%
City Housing Fund						
Miscellaneous						
Other	\$ 205	\$ -	N/A	\$ 205	\$ 1,800	11.39%
Total City Housing Fund	\$ 205	\$ -	N/A	\$ 205	\$ 1,800	11.39%
Community Health Center						
Intergovernmental	\$ 532	\$ 834,000	0.06%	-	-	N/A
Miscellaneous	7,297	57,043	12.79%	-	-	N/A
Total Community Health Center	\$ 7,829	\$ 891,043	0.88%	\$ -	\$ -	N/A

Budget Schedules and Summaries

Schedule B Revenue Summary by Fund as of September 30, 2017

Fund	9/30/2017 Actual	FY 2018 Amended	% of Budget	9/30/2016 Actual	FY 2017 Amended	% of Budget
Water & Sewer Fund						
Licenses and Permits	\$ 138,740	\$ 318,550	43.55%	\$ 142,610	\$ 335,650	42.49%
Charges for Services						
Water Fees	2,721,708	15,435,000	17.63%	2,615,272	14,675,000	17.82%
Sewer Fees	1,883,270	10,846,320	17.36%	1,869,951	10,298,320	18.16%
Other	-	100	0.00%	-	100	0.00%
Fines and Forfeitures	600	100,300	0.60%	-	40,300	0.00%
Miscellaneous	13,717	32,000	42.87%	19,086	7,200	265.08%
Other Financing Sources						
Transfers	40,410	5,304,438	0.76%	-	5,304,438	0.00%
Other	56,190	198,000	28.38%	68,063	154,080	44.17%
Total Water & Sewer Fund	\$ 4,854,635	\$ 32,234,708	15.06%	\$ 4,714,982	\$ 30,815,088	15.30%
Parking Fund						
Licenses and Permits	\$ 23,381	\$ 159,080	14.70%	\$ 26,665	\$ 159,080	16.76%
Intergovernmental	-	128,240	0.00%	-	128,240	0.00%
Charges for Services						
Parking Decks	919,037	3,815,963	24.08%	980,585	3,304,184	29.68%
Parking Meters	225,449	867,708	25.98%	207,124	689,260	30.05%
Other	7,128	40,084	17.78%	9,117	35,248	25.87%
Fines and Forfeitures	175,487	743,746	23.60%	180,747	700,584	25.80%
Miscellaneous						
Rents	106,563	347,471	30.67%	91,368	347,471	26.30%
Other	33	-	N/A	12	-	N/A
Other Financing Sources	10,371	-	N/A	4,790	-	N/A
Total Parking Fund	\$ 1,467,449	\$ 6,102,292	24.05%	\$ 1,500,408	\$ 5,364,067	27.97%
Stormwater Fund						
Charges for Services	\$ 297,253	\$ 1,762,000	16.87%	\$ 294,103	\$ 1,700,000	17.30%
Miscellaneous	-	-	N/A	-	-	N/A
Other Financing Sources	6,120	-	N/A	3,214	-	N/A
Total Stormwater Fund	\$ 303,373	\$ 1,762,000	17.22%	\$ 297,317	\$ 1,700,000	17.49%
Airport Fund						
Charges for Services	\$ 237,037	\$ 952,704	24.88%	\$ 236,181	\$ 964,880	24.48%
Miscellaneous	6,612	22,450	29.45%	5,363	8,200	65.40%
Other Financing Sources						
Transfers	-	583,078	0.00%	-	715,000	0.00%
Other	2,175	-	N/A	755	-	N/A
Total Airport Fund	\$ 245,824	\$ 1,558,232	15.78%	\$ 242,299	\$ 1,688,080	14.35%
Golf Course Fund						
Charges for Services	\$ 441,384	\$ 1,366,060	32.31%	\$ 436,085	\$ 1,351,400	32.27%
Miscellaneous	8,455	30,000	N/A	8,000	30,000	26.67%
Total Golf Course Fund	\$ 449,839	\$ 1,396,060	32.22%	\$ 444,085	\$ 1,381,400	32.15%
Rental Operations Fund						
Miscellaneous	\$ 887	\$ 3,540	25.06%	\$ 885	\$ 9,936	8.91%
Other Financing Sources	9,698	39,744	24.40%	13,259	40,500	32.74%
Total Rental Operations Fund	\$ 10,585	\$ 43,284	24.45%	\$ 14,144	\$ 50,436	28.04%

Budget Schedules and Summaries

Schedule B Revenue Summary by Fund as of September 30, 2017

Fund	9/30/2017 Actual	FY 2018 Amended	% of Budget	9/30/2016 Actual	FY 2017 Amended	% of Budget
Community Development Fund						
Intergovernmental	\$ 11,431	\$ 288,000	3.97%	\$ -	\$ 288,000	0.00%
Miscellaneous	213	25,000	0.85%	141	25,000	0.56%
Total Community Development Fund	\$ 11,644	\$ 313,000	3.72%	\$ 141	\$ 313,000	0.05%
CDS Fund						
Fines and Forfeitures	\$ -	\$ 21,898	0.00%	\$ -	\$ 100,000	0.00%
Miscellaneous	7,746	-	N/A	418	-	N/A
Total CDS Fund	\$ 7,746	\$ 21,898	35.37%	\$ 418	\$ 100,000	0.42%
Capital Improvements Program						
General Fund	\$ 708,659	\$ 5,990,155	11.83%	\$ 27,735	\$ 14,540,147	0.19%
Water & Sewer Fund	6,559	3,750,000	0.17%	(755,243)	15,280,000	-4.94%
Parking Fund	-	-	N/A	-	-	
Stormwater Fund	2,100	1,025,000	0.20%	350,000	425,000	82.35%
Airport Fund	(331,986)	(253,750)	130.83%	-	4,285,680	0.00%
Total Capital Improvements Program	\$ 385,332	\$ 10,511,405	3.67%	\$ (377,508)	\$ 34,530,827	-1.09%
Total All Funds	\$ 65,569,382	\$ 135,240,164	48.48%	\$ 64,009,557	\$ 155,063,483	41.28%

Budget Schedules and Summaries

Schedule C Summary of Department Expenditures Within Each Fund as of September 30, 2017

Fund	9/30/2017 Actual	FY 2018 Amended	% of Budget	9/30/2016 Actual	FY 2017 Amended	% of Budget
General Fund						
Mayor's Office	\$ 437,213	\$ 925,137	47.26%	\$ 424,534	\$ 908,632	46.72%
Legal	279,773	855,049	32.72%	266,526	830,078	32.11%
Election Board	34,593	185,211	18.68%	8	3,544	0.23%
Finance	424,101	1,733,242	24.47%	407,541	1,499,895	27.17%
Purchasing	227,524	662,994	34.32%	229,986	666,218	34.52%
Budget	74,311	198,741	37.39%	78,876	214,661	36.74%
Information Technology	466,880	1,176,001	39.70%	460,256	1,230,515	37.40%
Geographic Information Systems	130,855	351,018	37.28%	83,596	338,870	24.67%
Audio Visual	58,017	335,284	17.30%	63,398	212,111	29.89%
Human Resources	282,894	951,188	29.74%	242,332	897,705	26.99%
Safety	102,291	352,321	29.03%	90,214	284,617	31.70%
Planning	455,656	1,573,301	28.96%	469,007	1,652,632	28.38%
Code Enforcement	222,322	765,291	29.05%	258,182	779,875	33.11%
Facility Maintenance	382,831	1,010,153	37.90%	381,844	1,009,883	37.81%
Asset Management	132,460	520,508	25.45%	134,356	688,285	19.52%
Municipal Annex	94,886	445,051	21.32%	88,958	418,823	21.24%
Community Promotion	139,568	301,259	46.33%	168,043	297,011	56.58%
Special Events	87,639	234,423	37.38%	82,964	224,496	36.96%
Police	12,084,655	31,056,408	38.91%	12,159,639	30,399,170	40.00%
Fire	313,113	316,963	98.79%	263,661	270,049	97.63%
Building Inspection	536,604	1,534,438	34.97%	484,606	1,333,978	36.33%
Electrical Inspection	136,691	345,129	39.61%	121,318	358,125	33.88%
Construction Inspection	200,828	566,337	35.46%	212,240	570,213	37.22%
General Administration - DPW	486,529	1,550,018	31.39%	500,121	1,485,295	33.67%
Maintenance - Equipment and Machinery	425,872	1,126,333	37.81%	442,577	1,119,844	39.52%
Engineering	511,146	1,651,972	30.94%	486,209	1,553,818	31.29%
Waste Collection	1,130,073	3,899,314	28.98%	1,092,229	3,756,487	29.08%
Street Maintenance	855,648	2,407,917	35.53%	972,091	2,580,856	37.67%
Snow Removal	15,779	471,846	3.34%	31,829	575,162	5.53%
Street Lights and Signals	725,839	2,718,850	26.70%	703,122	2,520,830	27.89%
Traffic Lines and Signs	440,966	1,248,388	35.32%	261,448	1,413,323	18.50%
Bus Maintenance	19,487	19,391	100.50%	11,097	11,446	96.95%
Grounds Maintenance	1,270,534	3,950,197	32.16%	1,316,947	4,175,958	31.54%
Harry Grove Stadium	47,953	235,038	20.40%	39,528	266,654	14.82%
Recreation Centers	412,796	1,530,675	26.97%	372,640	1,552,758	24.00%
Burck Street Center	1,923	26,372	7.29%	6,361	26,581	23.93%
Summer Playground Program	58,973	118,509	49.76%	50,750	116,407	43.60%
Swimming Pools	131,014	277,336	47.24%	130,023	384,982	33.77%
Community Development	48,581	56,390	86.15%	55,008	68,803	79.95%
Economic Development	220,173	901,757	24.42%	216,387	752,981	28.74%
Frederick Community Action Agency	1,163,522	4,944,407	23.53%	1,189,778	5,618,711	21.18%
Debt Service	2,183,575	7,104,552	30.73%	2,089,887	7,380,018	28.32%
Contingency	-	328,151	0.00%	-	100,102	0.00%
Fund Balance (Reserves)	-	9,748,264	0.00%	-	9,563,804	0.00%
Total General Fund	\$ 27,456,088	\$ 90,711,124	30.27%	\$ 27,140,117	\$ 90,114,206	30.12%

Budget Schedules and Summaries

Schedule C Summary of Department Expenditures Within Each Fund as of September 30, 2017

Fund	9/30/2017 Actual	FY 2018 Amended	% of Budget	9/30/2016 Actual	FY 2017 Amended	% of Budget
Weinberg Center for the Arts						
Weinberg	\$ 470,976	\$ 1,588,998	29.64%	\$ 425,727	\$ 1,563,046	27.24%
Weinberg - Board of Directors	-	294,940	0.00%	161	274,800	0.06%
Total Weinberg Center for the Arts	\$ 470,976	\$ 1,883,938	25.00%	\$ 425,888	\$ 1,837,846	23.17%
City Housing Fund						
MPDU Housing	\$ 6,216	\$ 80,000	7.77%	\$ 12,177	\$ 81,400	14.96%
Total City Housing Fund	\$ 6,216	\$ 80,000	7.77%	\$ 12,177	\$ 81,400	14.96%
Community Health Center						
Community Health Center	\$ 211,444	\$ 909,503	23.25%	\$ -	\$ -	N/A
Total Community Health Center	\$ 211,444	\$ 909,503	23.25%	\$ -	\$ -	N/A
Water & Sewer Fund						
Finance	\$ 89,384	\$ 294,720	30.33%	\$ 97,920	\$ 312,939	31.29%
Plumbing Inspection	169,325	383,995	44.10%	163,173	364,267	44.79%
Water Services	999,650	3,081,035	32.45%	961,245	3,102,499	30.98%
Water Quality	130,576	415,157	31.45%	117,059	422,892	27.68%
Water Treatment	1,431,363	8,008,908	17.87%	1,424,582	7,689,333	18.53%
Wastewater Treatment Plant	927,943	4,397,252	21.10%	989,597	4,444,113	22.27%
Sewer Maintenance	268,288	857,912	31.27%	259,446	969,556	26.76%
Inflow and Infiltration	149,167	415,345	35.91%	143,007	437,457	32.69%
Plant Maintenance	555,138	1,422,391	39.03%	442,611	1,283,180	34.49%
Debt Service	992,337	10,915,425	9.09%	1,018,936	10,002,544	10.19%
Contingency	-	200,000	0.00%	-	89,286	0.00%
Total Water & Sewer Fund	\$ 5,713,171	\$ 30,392,140	18.80%	\$ 5,617,576	\$ 29,118,066	19.29%
Parking Fund						
Public Parking	\$ 319,499	\$ 1,250,107	25.56%	\$ 289,840	\$ 1,260,725	22.99%
Church Street Deck	40,008	265,124	15.09%	37,775	489,962	7.71%
Court Street Deck	71,462	302,795	23.60%	64,035	565,377	11.33%
Carroll Creek Deck	51,626	351,010	14.71%	42,041	598,617	7.02%
West Patrick Street Deck	30,353	224,649	13.51%	29,995	483,716	6.20%
East All Saints Street Deck	39,222	217,137	18.06%	164,364	689,579	23.84%
Debt Service	144,334	2,129,942	6.78%	161,106	2,256,745	7.14%
Contingency	-	100,000	0.00%	-	100,000	0.00%
Fund Balance (Reserves)	-	1,222,924	0.00%	-	-	N/A
Total Parking Fund	\$ 696,504	\$ 6,063,688	11.49%	\$ 789,156	\$ 6,444,721	12.24%
Stormwater Fund						
Street Sweeping	\$ 142,183	\$ 717,601	19.81%	\$ 171,431	\$ 451,785	37.95%
Stormwater	237,575	831,272	28.58%	176,051	1,073,898	16.39%
Debt Service	7,519	85,215	8.82%	8,019	89,608	8.95%
Contingency	-	10,000	0.00%	-	10,000	0.00%
Total Stormwater Fund	\$ 387,277	\$ 1,644,088	23.56%	\$ 355,501	\$ 1,625,291	21.87%
Airport Fund						
Airport	\$ 175,719	\$ 674,900	26.04%	\$ 156,000	\$ 719,032	21.70%
Air Traffic Control Tower	8,614	78,348	10.99%	7,969	80,857	9.86%
Debt Service	48,852	1,198,069	4.08%	61,869	2,576,457	2.40%
Total Airport Fund	\$ 233,185	\$ 1,951,317	11.95%	\$ 225,838	\$ 3,376,346	6.69%

Budget Schedules and Summaries

Schedule C Summary of Department Expenditures Within Each Fund as of September 30, 2017

Fund	9/30/2017 Actual	FY 2018 Amended	% of Budget	9/30/2016 Actual	FY 2017 Amended	% of Budget
Golf Course Fund						
Maintenance	\$ 215,044	\$ 727,515	29.56%	\$ 292,891	\$ 716,221	40.89%
Clubhouse	194,920	591,203	32.97%	172,422	608,027	28.36%
Restaurant	11,747	40,302	29.15%	14,415	41,457	34.77%
Debt Service	6,481	71,046	9.12%	6,931	79,352	8.73%
Total Golf Course Fund	\$ 428,192	\$ 1,430,066	29.94%	\$ 486,659	\$ 1,445,057	33.68%
Rental Operations Fund						
Rental Operations	\$ 9,645	\$ 17,519	55.05%	\$ 4,168	\$ 18,384	22.67%
Fund Balance (Reserves)	-	25,765	0.00%	-	33,178	0.00%
Total Rental Operations Fund	\$ 9,645	\$ 43,284	22.28%	\$ 4,168	\$ 51,562	8.08%
Community Development Fund						
Community Development	\$ 22,961	\$ 283,000	8.11%	\$ 34,211	\$ 313,040	10.93%
Total Community Development Fund	\$ 22,961	\$ 283,000	8.11%	\$ 34,211	\$ 313,040	10.93%
CDS Fund						
CDS Program	\$ 22,740	\$ 39,990	56.86%	\$ 16,247	\$ 145,793	11.14%
Total CDS Fund	\$ 22,740	\$ 39,990	56.86%	\$ 16,247	\$ 145,793	11.14%
Capital Improvements Program						
General Fund	\$ 813,414	\$ 9,586,227	8.49%	\$ 644,501	\$ 16,720,237	3.85%
Water & Sewer	1,872,096	7,150,000	26.18%	3,326,293	13,880,000	23.96%
Stormwater	22,559	1,025,000	2.20%	553,999	1,100,000	50.36%
Airport	732,260	(250,000)	-292.90%	25,887	5,435,680	0.48%
Total Capital Improvements Program	\$ 3,440,329	\$ 17,511,227	19.65%	\$ 4,550,680	\$ 37,135,917	12.25%
Total All Funds	\$ 39,098,728	\$ 152,943,365	25.56%	\$ 39,658,218	\$ 171,689,245	23.10%

Budget Schedules and Summaries

Schedule D Summary of Expenditures by Functional Area as of September 30, 2017

Functional Area	9/30/2017 Actual	FY 2018 Amended	% of Budget	9/30/2016 Actual	FY 2017 Amended	% of Budget
General Government						
General Fund						
Mayor's Office	\$ 437,213	\$ 925,137	47.26%	\$ 424,534	\$ 908,632	46.72%
Legal	279,773	855,049	32.72%	266,526	830,078	32.11%
Election Board	34,593	185,211	18.68%	8	3,544	0.23%
Finance	424,101	1,733,242	24.47%	407,541	1,499,895	27.17%
Purchasing	227,524	662,994	34.32%	229,986	666,218	34.52%
Budget	74,311	198,741	37.39%	78,876	214,661	36.74%
Information Technology	466,880	1,176,001	39.70%	460,256	1,230,515	37.40%
Geographic Information Systems	130,855	351,018	37.28%	83,596	338,870	24.67%
Audio Visual	58,017	335,284	17.30%	63,398	212,111	29.89%
Human Resources	282,894	951,188	29.74%	242,332	897,705	26.99%
Safety	102,291	352,321	29.03%	90,214	284,617	31.70%
Community Promotion	139,568	301,259	46.33%	168,043	297,011	56.58%
Water & Sewer Fund						
Finance	89,384	294,720	30.33%	97,920	312,939	31.29%
Total General Government	\$ 2,747,404	\$ 8,322,165	33.01%	\$ 2,613,230	\$ 7,696,796	33.95%
Frederick Police Department						
General Fund						
Police	\$ 12,084,655	\$ 31,056,408	38.91%	\$ 12,159,639	\$ 30,399,170	40.00%
CDS Fund						
CDS Program	22,740	39,990	56.86%	16,247	145,793	11.14%
Total Frederick Police Department	\$ 12,107,395	\$ 31,096,398	38.94%	\$ 12,175,886	\$ 30,544,963	39.86%
Planning and Community Development						
General Fund						
Planning	\$ 455,656	\$ 1,573,301	28.96%	\$ 469,007	\$ 1,652,632	28.38%
Code Enforcement	222,322	765,291	29.05%	258,182	779,875	33.11%
Community Development	48,581	56,390	86.15%	55,008	68,803	79.95%
Community Development Fund						
Community Development	22,961	283,000	8.11%	34,211	313,040	10.93%
Total Planning and Community Development	\$ 749,520	\$ 2,677,982	27.99%	\$ 816,408	\$ 2,814,350	29.01%
Engineering, Permits, and Inspections						
General Fund						
Building Inspection	\$ 536,604	\$ 1,534,438	34.97%	\$ 484,606	\$ 1,333,978	36.33%
Electrical Inspection	136,691	345,129	39.61%	121,318	358,125	33.88%
Engineering	511,146	1,651,972	30.94%	486,209	1,553,818	31.29%
Water & Sewer Fund						
Plumbing Inspection	169,325	383,995	44.10%	163,173	364,267	44.79%
Total Engineering, Permits, and Inspections	\$ 1,353,766	\$ 3,915,534	34.57%	\$ 1,255,306	\$ 3,610,188	34.77%

Budget Schedules and Summaries

Schedule D Summary of Expenditures by Functional Area as of September 30, 2017

Functional Area	9/30/2017 Actual	FY 2018 Amended	% of Budget	9/30/2016 Actual	FY 2017 Amended	% of Budget
Department of Public Works						
General Fund						
Facility Maintenance	\$ 382,831	\$ 1,010,153	37.90%	\$ 381,844	\$ 1,009,883	37.81%
Asset Management	132,460	520,508	25.45%	134,356	688,285	19.52%
Municipal Annex	94,886	445,051	21.32%	88,958	418,823	21.24%
Construction Inspection	200,828	566,337	35.46%	212,240	570,213	37.22%
General Administration - DPW	486,529	1,550,018	31.39%	500,121	1,485,295	33.67%
Maintenance - Equipment and Machinery	425,872	1,126,333	37.81%	442,577	1,119,844	39.52%
Waste Collection	1,130,073	3,899,314	28.98%	1,092,229	3,756,487	29.08%
Street Maintenance	855,648	2,407,917	35.53%	972,091	2,580,856	37.67%
Snow Removal	15,779	471,846	3.34%	31,829	575,162	5.53%
Street Lights and Signals	725,839	2,718,850	26.70%	703,122	2,520,830	27.89%
Traffic Lines and Signs	440,966	1,248,388	35.32%	261,448	1,413,323	18.50%
Harry Grove Stadium	47,953	235,038	20.40%	39,528	266,654	14.82%
Water & Sewer Fund						
Water Services	999,650	3,081,035	32.45%	961,245	3,102,499	30.98%
Water Quality	130,576	415,157	31.45%	117,059	422,892	27.68%
Water Treatment	1,431,363	8,008,908	17.87%	1,424,582	7,689,333	18.53%
Wastewater Treatment Plant	927,943	4,397,252	21.10%	989,597	4,444,113	22.27%
Sewer Maintenance	268,288	857,912	31.27%	259,446	969,556	26.76%
Inflow and Infiltration	149,167	415,345	35.91%	143,007	437,457	32.69%
Plant Maintenance	555,138	1,422,391	39.03%	442,611	1,283,180	34.49%
Stormwater Fund						
Street Sweeping	142,183	717,601	19.81%	171,431	451,785	37.95%
Stormwater	237,575	831,272	28.58%	176,051	1,073,898	16.39%
Total Department of Public Works	\$ 9,781,547	\$ 36,346,626	26.91%	\$ 9,545,372	\$ 36,280,368	26.31%
Parks and Recreation						
General Fund						
Special Events	\$ 87,639	\$ 234,423	37.38%	\$ 82,964	\$ 224,496	36.96%
Grounds Maintenance	1,270,534	3,950,197	32.16%	1,316,947	4,175,958	31.54%
Recreation Centers	412,796	1,530,675	26.97%	372,640	1,552,758	24.00%
Burck Street Center	1,923	26,372	7.29%	6,361	26,581	23.93%
Summer Playground Program	58,973	118,509	49.76%	50,750	116,407	43.60%
Swimming Pools	131,014	277,336	47.24%	130,023	384,982	33.77%
Golf Course Fund						
Maintenance	215,044	727,515	29.56%	292,891	716,221	40.89%
Clubhouse	194,920	591,203	32.97%	172,422	608,027	28.36%
Restaurant	11,747	40,302	29.15%	14,415	41,457	34.77%
Total Parks and Recreation	\$ 2,384,590	\$ 7,496,532	31.81%	\$ 2,439,413	\$ 7,846,887	31.09%

Budget Schedules and Summaries

Schedule D Summary of Expenditures by Functional Area as of September 30, 2017

Functional Area	9/30/2017 Actual	FY 2018 Amended	% of Budget	9/30/2016 Actual	FY 2017 Amended	% of Budget
Economic Development						
General Fund						
Economic Development	\$ 220,173	\$ 901,757	24.42%	\$ 216,387	\$ 752,981	28.74%
Weinberg Center for the Arts						
Weinberg	470,976	1,588,998	29.64%	425,727	1,563,046	27.24%
Weinberg - Board of Directors	-	294,940	0.00%	161	274,800	0.06%
Parking Fund						
Public Parking	319,499	1,250,107	25.56%	289,840	1,260,725	22.99%
Church Street Deck	40,008	265,124	15.09%	37,775	489,962	7.71%
Court Street Deck	71,462	302,795	23.60%	64,035	565,377	11.33%
Carroll Creek Deck	51,626	351,010	14.71%	42,041	598,617	7.02%
West Patrick Street Deck	30,353	224,649	13.51%	29,995	483,716	6.20%
East All Saints Street Deck	39,222	217,137	18.06%	164,364	689,579	23.84%
Airport Fund						
Airport	175,719	674,900	26.04%	156,000	719,032	21.70%
Air Traffic Control Tower	8,614	78,348	10.99%	7,969	80,857	9.86%
Total Economic Development	\$ 1,427,652	\$ 6,149,765	23.21%	\$ 1,434,294	\$ 7,478,692	19.18%
Frederick Community Action Agency						
General Fund						
Frederick Community Action Agency	\$ 1,163,522	\$ 4,944,407	23.53%	\$ 1,189,778	\$ 5,618,711	21.18%
City Housing Fund						
MPDU Housing	6,216	80,000	7.77%	12,177	81,400	14.96%
Community Health Center Fund						
Community Health Center	211,444	909,503	23.25%	-	-	N/A
Rental Operations Fund						
Rental Operations	9,645	17,519	55.05%	4,168	18,384	22.67%
Total Frederick Community Action Agency	\$ 1,390,827	\$ 5,951,429	23.37%	\$ 1,206,123	\$ 5,718,495	21.09%
Miscellaneous Cost Centers						
General Fund						
Fire	\$ 313,113	\$ 316,963	98.79%	\$ 263,661	\$ 270,049	97.63%
Bus Maintenance	19,487	19,391	100.50%	11,097	11,446	96.95%
Total Miscellaneous Cost Centers	\$ 332,600	\$ 336,354	98.88%	\$ 274,758	\$ 281,495	97.61%
Debt Service						
General Fund	\$ 2,183,575	\$ 7,104,552	30.73%	\$ 2,089,887	\$ 7,380,018	28.32%
Water & Sewer Fund	992,337	10,915,425	9.09%	1,018,936	10,002,544	10.19%
Parking Fund	144,334	2,129,942	6.78%	161,106	2,256,745	7.14%
Stormwater Fund	7,519	85,215	8.82%	8,019	89,608	8.95%
Airport Fund	48,852	1,198,069	4.08%	61,869	2,576,457	2.40%
Golf Course Fund	6,481	71,046	9.12%	6,931	79,352	8.73%
Total Debt Service	\$ 3,383,098	\$ 21,504,249	15.73%	\$ 3,346,748	\$ 22,384,724	14.95%
Contingency						
General Fund	\$ -	\$ 328,151	0.00%	\$ -	\$ 100,102	0.00%
Water & Sewer Fund	-	200,000	0.00%	-	89,286	0.00%
Parking Fund	-	100,000	0.00%	-	100,000	0.00%
Stormwater Fund	-	10,000	0.00%	-	10,000	0.00%
Total Contingency	\$ -	\$ 638,151	0.00%	\$ -	\$ 299,388	0.00%

Budget Schedules and Summaries

Schedule D Summary of Expenditures by Functional Area as of September 30, 2017

Functional Area	9/30/2017 Actual	FY 2018 Amended	% of Budget	9/30/2016 Actual	FY 2017 Amended	% of Budget
Fund Balance (Reserves)						
General Fund	\$ -	\$ 9,748,264	0.00%	\$ -	\$ 9,563,804	0.00%
Parking Fund	-	1,222,924	0.00%	-	-	N/A
Rental Operations Fund	-	25,765	0.00%	-	33,178	0.00%
Total Fund Balance (Reserves)	\$ -	\$ 10,996,953	0.00%	\$ -	\$ 9,596,982	0.00%
Capital Improvements Program						
General Fund	\$ 813,414	\$ 9,586,227	8.49%	\$ 644,501	\$ 16,720,237	3.85%
Water & Sewer	1,872,096	7,150,000	26.18%	3,326,293	13,880,000	23.96%
Stormwater	22,559	1,025,000	2.20%	553,999	1,100,000	50.36%
Airport	732,260	(250,000)	-292.90%	25,887	5,435,680	0.48%
Total Capital Improvements Program	\$ 3,440,329	\$ 17,511,227	19.65%	\$ 4,550,680	\$ 37,135,917	12.25%
Total All Funds	\$ 39,098,728	\$ 152,943,365	25.56%	\$ 39,658,218	\$ 171,689,245	23.10%

Budget Schedules and Summaries

Schedule E Use of Fund Balance

The schedule below shows the anticipated beginning and ending fund balance for the General and applicable Enterprise funds. The uses of fund balance detailed below are within the financial administration policy guidelines as set forth by the Board of Aldermen.

	General Fund	Weinberg	City Housing	Water and Sewer	Parking	Storm Water	Rental Operations	Total
Beginning Estimated Fund Balance	\$ 14,294,563	\$ -	\$ 126,389	\$ 7,105,740	\$ 2,990,408	\$ 472,434	\$ 29,961	\$ 25,019,495
Budgeted Use of Fund Balance:								
Capital Improvements Program	1,350,529	-	-	2,617,591	-	-	-	3,968,120
Capital Purchases	1,300,000	-	-	-	-	-	-	1,300,000
Other	18,902	-	80,000	-	-	-	-	98,902
Reserves	9,748,264	-	-	-	-	-	-	9,748,264
Total Budgeted Use of Fund Balance	12,417,695	-	80,000	2,617,591	-	-	-	15,115,286
Ending Estimated Fund Balance	\$ 1,876,868	\$ -	\$ 46,389	\$ 4,488,149	\$ 2,990,408	\$ 472,434	\$ 29,961	\$ 9,904,209

Budget Schedules and Summaries

Schedule F Summary of Full-Time Equivalent Positions by Fund

Fund	FY 2018 Adopted	FY 2017 Adopted	FY 2016 Adopted	FY 2015 Adopted	FY 2014 Adopted
General Fund					
Mayor's Office	6.50	6.50	6.70	6.70	7.20
Legal	6.00	6.00	6.00	6.00	6.00
Finance	9.00	8.00	8.00	8.00	9.00
Purchasing	7.00	7.00	7.00	7.00	8.00
Budget	1.50	2.00	2.00	2.00	-
Information Technology	4.20	4.20	4.20	4.20	4.20
Geographic Information Systems	2.20	2.20	2.20	2.20	2.20
Audio Visual	2.00	2.00	2.00	2.00	2.00
Human Resources	6.00	6.00	6.00	6.00	6.00
Safety	3.40	3.40	3.40	3.40	3.40
Planning	13.00	12.35	12.35	12.70	12.35
Code Enforcement	8.50	8.50	8.50	7.50	7.50
Facility Maintenance	10.20	10.20	10.20	10.20	10.20
Asset Management	1.00	1.00	1.00	1.00	1.00
Special Events	2.25	2.25	2.25	2.25	2.25
Police	199.50	195.51	192.56	190.73	187.80
Building Inspection	12.90	11.90	10.90	10.90	10.90
Electrical Inspection	2.80	2.80	2.80	2.80	2.80
Construction Inspection	5.00	4.90	4.90	4.90	4.90
General Administration - DPW	12.27	12.27	12.27	12.27	11.67
Maintenance - Equipment and Machinery	10.70	10.70	10.70	10.70	10.80
Engineering	12.40	12.40	12.40	12.40	12.40
Waste Collection	23.70	23.34	23.34	23.34	23.34
Street Maintenance	13.30	12.30	12.30	12.30	12.30
Street Lights and Signals	14.20	14.20	14.20	14.20	14.20
Traffic Lines and Signs	5.56	5.56	5.56	5.56	5.56
Grounds Maintenance	28.13	27.39	25.25	25.25	25.25
Recreation Centers	19.64	19.60	18.42	18.07	18.71
Summer Playground Program	2.18	2.00	2.00	2.00	2.25
Swimming Pools	1.77	2.16	2.16	2.16	2.36
Economic Development	4.00	4.00	4.00	4.00	3.50
Frederick Community Action Agency	39.63	61.23	50.70	52.18	42.90
Total General Fund	490.43	503.86	486.26	484.91	472.94
Weinberg Center for the Arts					
Weinberg	9.33	8.83	8.33	8.33	8.33
Total Weinberg Center for the Arts	9.33	8.83	8.33	8.33	8.33

Budget Schedules and Summaries

Schedule F Summary of Full-Time Equivalent Positions by Fund

Fund	FY 2018 Adopted	FY 2017 Adopted	FY 2016 Adopted	FY 2015 Adopted	FY 2014 Adopted
Water & Sewer Fund					
Finance	3.00	3.00	3.00	3.00	3.00
Plumbing Inspection	2.80	2.80	2.80	2.80	2.80
Water Services	18.50	18.50	18.50	17.50	16.50
Water Quality	3.13	3.13	3.13	3.13	3.13
Water Treatment	21.33	18.33	18.33	18.33	18.33
Wastewater Treatment Plant	14.23	14.23	14.23	13.23	13.23
Sewer Maintenance	5.66	5.66	5.66	5.66	5.66
Inflow and Infiltration	3.23	3.23	3.23	3.23	3.23
Plant Maintenance	11.13	10.13	10.13	10.13	10.13
Total Water & Sewer Fund	83.01	79.01	79.01	77.01	76.01
Parking Fund					
Public Parking	11.83	12.71	12.69	11.55	11.32
Church Street Deck	1.88	1.76	1.76	1.76	1.75
Court Street Deck	1.88	1.83	1.83	1.83	1.83
Carroll Creek Deck	1.88	1.76	1.76	1.76	1.75
West Patrick Street Deck	1.88	1.76	1.76	1.76	1.72
East All Saints Street Deck	1.88	1.74	1.76	1.76	1.72
Total Parking Fund	21.23	21.56	21.56	20.42	20.09
Storm Water Fund					
Street Sweeping	4.00	3.00	3.00	3.00	3.00
Storm Water	4.96	4.96	4.96	4.61	4.56
Total Storm Water Fund	8.96	7.96	7.96	7.61	7.56
Airport Fund					
Airport	3.50	2.50	2.50	2.50	2.50
Total Airport Fund	3.50	2.50	2.50	2.50	2.50
Golf Course Fund					
Maintenance	8.19	8.00	7.51	7.83	7.02
Clubhouse	6.81	6.80	6.20	6.20	6.80
Restaurant	-	-	-	2.15	2.15
Total Golf Course Fund	15.00	14.80	13.71	16.18	15.97
Rental Operations Fund					
Rental Operations	0.15	0.15	0.15	0.15	0.25
Total Rental Operations Fund	0.15	0.15	0.15	0.15	0.25
Community Health Center Fund					
Community Health Center	24.43	-	-	-	-
Total Community Health Center Fund	24.43	-	-	-	-
Community Development Fund					
Community Development	1.00	1.00	1.00	1.00	1.00

Budget Schedules and Summaries

Schedule F Summary of Full-Time Equivalent Positions by Fund

Fund	FY 2018 Adopted	FY 2017 Adopted	FY 2016 Adopted	FY 2015 Adopted	FY 2014 Adopted
Total Community Development Fund	1.00	1.00	1.00	1.00	1.00
Total All Funds	657.04	639.67	620.48	618.11	604.65

Budget Schedules and Summaries

Schedule G Summary of Full -Time Equivalents by Functional Area

Functional Area	FY 2018 Adopted	FY 2017 Adopted	FY 2016 Adopted	FY 2015 Adopted	FY 2014 Adopted
General Government					
General Fund					
Mayor's Office	6.50	6.50	6.70	6.70	7.20
Legal	6.00	6.00	6.00	6.00	6.00
Finance	9.00	8.00	8.00	8.00	9.00
Purchasing	7.00	7.00	7.00	7.00	8.00
Budget	1.50	2.00	2.00	2.00	-
Information Technology	4.20	4.20	4.20	4.20	4.20
Geographic Information Systems	2.20	2.20	2.20	2.20	2.20
Audio Visual	2.00	2.00	2.00	2.00	2.00
Human Resources	6.00	6.00	6.00	6.00	6.00
Safety	3.40	3.40	3.40	3.40	3.40
Water & Sewer Fund					
Finance	3.00	3.00	3.00	3.00	3.00
Total General Government	50.80	50.30	50.50	50.50	51.00
Frederick Police Department					
General Fund					
Police	199.50	195.51	192.56	190.73	187.80
Total Frederick Police Department	199.50	195.51	192.56	190.73	187.80
Planning and Community Development					
General Fund					
Planning	13.00	12.35	12.35	12.70	12.35
Code Enforcement	8.50	8.50	8.50	7.50	7.50
Community Development Fund					
Community Development	1.00	1.00	1.00	1.00	1.00
Total Planning and Community Development	22.50	21.85	21.85	21.20	20.85
Engineering, Permits, and Inspections					
General Fund					
Building Inspection	12.90	11.90	10.90	10.90	10.90
Electrical Inspection	2.80	2.80	2.80	2.80	2.80
Engineering	12.40	12.40	12.40	12.40	12.40
Water & Sewer Fund					
Plumbing Inspection	2.80	2.80	2.80	2.80	2.80
Total Engineering, Permits, and Inspections	30.90	29.90	28.90	28.90	28.90

Budget Schedules and Summaries

Schedule G Summary of Full -Time Equivalents by Functional Area

Functional Area	FY 2018 Adopted	FY 2017 Adopted	FY 2016 Adopted	FY 2015 Adopted	FY 2014 Adopted
Department of Public Works					
General Fund					
Facility Maintenance	10.20	10.20	10.20	10.20	10.20
Asset Management	1.00	1.00	1.00	1.00	1.00
Construction Inspection	5.00	4.90	4.90	4.90	4.90
General Administration - DPW	12.27	12.27	12.27	12.27	11.67
Maintenance - Equipment and Machinery	10.70	10.70	10.70	10.70	10.80
Waste Collection	23.70	23.34	23.34	23.34	23.34
Street Maintenance	13.30	12.30	12.30	12.30	12.30
Street Lights and Signals	14.20	14.20	14.20	14.20	14.20
Traffic Lines and Signs	5.56	5.56	5.56	5.56	5.56
Water & Sewer Fund					
Water Services	18.50	18.50	18.50	17.50	16.50
Water Quality	3.13	3.13	3.13	3.13	3.13
Water Treatment	21.33	18.33	18.33	18.33	18.33
Wastewater Treatment Plant	14.23	14.23	14.23	13.23	13.23
Sewer Maintenance	5.66	5.66	5.66	5.66	5.66
Inflow and Infiltration	3.23	3.23	3.23	3.23	3.23
Plant Maintenance	11.13	10.13	10.13	10.13	10.13
Storm Water Fund					
Street Sweeping	4.00	3.00	3.00	3.00	3.00
Storm Water	4.96	4.96	4.96	4.61	4.56
Total Department of Public Works	182.10	175.64	175.64	173.29	171.74
Parks and Recreation					
General Fund					
Special Events	2.25	2.25	2.25	2.25	2.25
Grounds Maintenance	28.13	27.39	25.25	25.25	25.25
Recreation Centers	19.64	19.60	18.42	18.07	18.71
Summer Playground Program	2.18	2.00	2.00	2.00	2.25
Swimming Pools	1.77	2.16	2.16	2.16	2.36
Golf Course Fund					
Maintenance	8.19	8.00	7.51	7.83	7.02
Clubhouse	6.81	6.80	6.20	6.20	6.80
Restaurant	-	-	-	2.15	2.15
Total Parks and Recreation	68.97	68.20	63.79	65.91	66.79

Budget Schedules and Summaries

Schedule G Summary of Full -Time Equivalents by Functional Area

Functional Area	FY 2018 Adopted	FY 2017 Adopted	FY 2016 Adopted	FY 2015 Adopted	FY 2014 Adopted
Economic Development					
General Fund					
Economic Development	4.00	4.00	4.00	4.00	3.50
Weinberg Center for the Arts					
Weinberg	9.33	8.83	8.33	8.33	8.33
Parking Fund					
Public Parking	11.83	12.71	12.69	11.55	11.32
Church Street Deck	1.88	1.76	1.76	1.76	1.75
Court Street Deck	1.88	1.83	1.83	1.83	1.83
Carroll Creek Deck	1.88	1.76	1.76	1.76	1.75
West Patrick Street Deck	1.88	1.76	1.76	1.76	1.72
East All Saints Street Deck	1.88	1.74	1.76	1.76	1.72
Airport Fund					
Airport	3.50	2.50	2.50	2.50	2.50
Total Economic Development	38.06	36.89	36.39	35.25	34.42
Frederick Community Action Agency					
General Fund					
Frederick Community Action Agency	39.63	61.23	50.70	52.18	42.90
Rental Operations Fund					
Rental Operations	0.15	0.15	0.15	0.15	0.25
Community Health Center					
Community Health Center	24.43	-	-	-	-
Total Frederick Community Action Agency	64.21	61.38	50.85	52.33	43.15
Total All Funds	657.04	639.67	620.48	618.11	604.65

Budget Schedules and Summaries

Schedule H Reconciliation of FY 2018 General Fund Adopted Budget to Amended Budget

	FY 2018 Adopted	Rollover PY Encumbrances	Amendments	Transfers	Use of Contingency	FY 2018 Amended
General Fund						
Mayor's Office	\$ 919,180	\$ 200	\$ -	\$ -	\$ 5,757	\$ 925,137
Legal	851,713	3,336	-	-	-	855,049
Election Board	182,361	2,850	-	-	-	185,211
Finance	1,674,012	59,230	-	-	-	1,733,242
Purchasing	662,796	198	-	-	-	662,994
Budget	198,741	-	-	-	-	198,741
Information Technology	1,134,870	41,131	-	-	-	1,176,001
Geographic Information Systems	289,098	61,920	-	-	-	351,018
Audio Visual	335,100	184	-	-	-	335,284
Human Resources	930,346	20,842	-	-	-	951,188
Safety	303,271	19,765	-	-	29,285	352,321
Planning	1,571,213	2,088	-	-	-	1,573,301
Code Enforcement	763,763	1,528	-	-	-	765,291
Facility Maintenance	1,009,987	166	-	-	-	1,010,153
Asset Management	504,998	15,510	-	-	-	520,508
Municipal Annex	444,736	315	-	-	-	445,051
Community Promotion	301,259	-	-	-	-	301,259
Special Events	231,323	3,100	-	-	-	234,423
Police	30,916,561	139,847	-	-	-	31,056,408
Fire	316,963	-	-	-	-	316,963
Building Inspection	1,503,137	-	-	-	31,301	1,534,438
Electrical Inspection	344,829	300	-	-	-	345,129
Construction Inspection	565,942	395	-	-	-	566,337
General Administration - DPW	1,484,346	19,367	-	-	46,305	1,550,018
Maintenance - Equipment and Machinery	1,098,646	27,687	-	-	-	1,126,333
Engineering	1,573,602	78,370	-	-	-	1,651,972

Budget Schedules and Summaries

Schedule H Reconciliation of FY 2018 General Fund Adopted Budget to Amended Budget

	FY 2018 Adopted	Rollover PY Encumbrances	Amendments	Transfers	Use of Contingency	FY 2018 Amended
Waste Collection	3,885,200	14,114	-	-	-	3,899,314
Street Maintenance	2,241,218	162,598	-	-	4,101	2,407,917
Snow Removal	466,746	-	-	-	5,100	471,846
Street Lights and Signals	2,682,768	36,082	-	-	-	2,718,850
Traffic Lines and Signs	1,054,211	194,177	-	-	-	1,248,388
Bus Maintenance	19,391	-	-	-	-	19,391
Grounds Maintenance	3,791,604	158,593	-	-	-	3,950,197
Harry Grove Stadium	217,370	17,668	-	-	-	235,038
Recreation Centers	1,486,216	44,459	-	-	-	1,530,675
Burck Street Center	25,572	800	-	-	-	26,372
Summer Playground Program	117,435	1,074	-	-	-	118,509
Swimming Pools	275,186	2,150	-	-	-	277,336
Community Development	56,390	-	-	-	-	56,390
Economic Development	848,789	52,968	-	-	-	901,757
Frederick Community Action Agency	4,940,336	4,071	-	-	-	4,944,407
Debt Service	7,104,552	-	-	-	-	7,104,552
Contingency	450,000	-	-	-	(121,849)	328,151
Fund Balance (Reserves)	9,748,264	-	-	-	-	9,748,264
Total General Fund	\$ 89,524,041	\$ 1,187,083	\$ -	\$ -	\$ -	\$ 90,711,124

Budget Schedules and Summaries

Schedule I Reconciliation of FY 2017 General Fund Adopted Budget to Amended Budget

	FY 2017 Adopted	Rollover PY Encumbrances	Amendments	Transfers	Use of Contingency	FY 2017 Amended
General Fund						
Mayor's Office	\$ 897,937	\$ 1,206	\$ -	\$ 9,489	\$ -	\$ 908,632
Legal	817,461	5,082	-	7,535	-	830,078
Election Board	3,512	32	-	-	-	3,544
Finance	1,442,739	57,156	-	-	-	1,499,895
Purchasing	657,648	5,070	-	3,500	-	666,218
Budget	214,636	25	-	-	-	214,661
Information Technology	1,072,622	142,093	-	15,800	-	1,230,515
Geographic Information Systems	280,408	58,462	-	-	-	338,870
Audio Visual	208,238	1,373	-	2,500	-	212,111
Human Resources	865,979	43,728	-	(12,002)	-	897,705
Safety	280,191	1,926	-	2,500	-	284,617
Planning	1,573,404	67,228	12,000	-	-	1,652,632
Code Enforcement	750,857	243	-	-	28,775	779,875
Facility Maintenance	1,008,681	1,202	-	-	-	1,009,883
Asset Management	633,236	38,884	-	-	16,165	688,285
Municipal Annex	412,839	5,984	-	-	-	418,823
Community Promotion	297,011	-	-	-	-	297,011
Special Events	221,067	3,429	-	-	-	224,496
Police	29,771,051	376,932	242,691	8,496	-	30,399,170
Fire	269,749	-	-	300	-	270,049
Building Inspection	1,332,746	1,232	-	-	-	1,333,978
Electrical Inspection	327,224	176	-	2,500	28,225	358,125
Construction Inspection	565,838	4,375	-	-	-	570,213
General Administration - DPW	1,469,063	16,232	-	-	-	1,485,295
Maintenance - Equipment and Machinery	1,064,865	17,933	-	-	37,046	1,119,844
Engineering	1,535,438	17,714	-	666	-	1,553,818

Budget Schedules and Summaries

Schedule I Reconciliation of FY 2017 General Fund Adopted Budget to Amended Budget

	FY 2017 Adopted	Rollover PY Encumbrances	Amendments	Transfers	Use of Contingency	FY 2017 Amended
Waste Collection	3,725,315	31,172	-	-	-	3,756,487
Street Maintenance	2,369,391	206,465	-	5,000	-	2,580,856
Snow Removal	527,240	47,922	-	-	-	575,162
Street Lights and Signals	2,405,560	69,340	-	10,000	35,930	2,520,830
Traffic Lines and Signs	1,069,303	215,755	-	-	128,265	1,413,323
Bus Maintenance	11,346	-	-	100	-	11,446
Grounds Maintenance	3,870,268	258,975	-	-	46,715	4,175,958
Harry Grove Stadium	258,582	8,072	-	-	-	266,654
Recreation Centers	1,402,477	96,353	-	25,153	28,775	1,552,758
Burck Street Center	21,500	5,081	-	-	-	26,581
Summer Playground Program	107,221	9,186	-	-	-	116,407
Swimming Pools	314,162	70,820	-	-	-	384,982
Community Development	68,803	-	-	-	-	68,803
Economic Development	710,902	42,079	-	-	-	752,981
Frederick Community Action Agency	5,583,589	35,122	-	-	-	5,618,711
Debt Service	7,461,555	-	-	(81,537)	-	7,380,018
Contingency	450,000	-	-	-	(349,898)	100,102
Fund Balance (Reserves)	9,563,804	-	-	-	-	9,563,804
Total General Fund	\$ 87,895,458	\$ 1,964,059	\$ 254,691	\$ -	\$ (2)	\$ 90,114,206

Key Indicators

Frederick Police Department

Staffing: (as of October 11, 2017)

Sworn Officers:

Active Sworn	139
Modified Duty	7
Over hire	1
Total Budgeted Sworn	147

Eligible / Pending Separations (within next 12 months)	20
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Monthly Crime Statistics: (calendar year as of September 30, 2017)

Crime	Thru 9/17	Thru 9/16	% Change	Thru 9/15
Manslaughter	-	-	0.0%	-
Murder	1	1	0.0%	4
Rape	24	30	-20.0%	16
Robbery	77	56	37.5%	51
Aggravated Assault	256	194	32.0%	208
Burglary	120	109	10.1%	100
Theft	781	820	-4.8%	933
Stolen Auto	38	57	-33.3%	38
Total	1,297	1,267	2.4%	1,350

Code Enforcement

Case and Violation Statistics

	As of <u>9/30/2017</u>	As of <u>9/30/2016</u>	<u>% Change</u>	<u>Total FY 2017</u>
Cases	738	1105	-33.2%	3051
Violations	951	747	27.3%	4226

Key Indicators

Frederick Community Action Agency

Food & Nutrition Programs

Goal: To prevent hunger and malnutrition

	<u>Annual Goal</u>	<u>As of 6/30/2017</u>
Number of meals prepared and served in the Soup Kitchen	26,000	31,128
Number of households served through the Food Bank Program	7,400	7,325
Number of meals prepared and served in the Summer Food Service Program	17,000	16,420
Number of backpacks of non-perishable food provided to elementary school students	8,800	6,925
Number of after-school meals served to children at the PAL Center	2,500	2,199
Number of volunteer hours of service performed in the Soup Kitchen and Food bank	8,500	8,330

Outreach & Transportation Programs

Goal: To meet and engage people that are in need of services

	<u>Annual Goal</u>	<u>As of 6/30/2017</u>
Number of outreach encounters (client contacts)	6,100	10,255
Number of client transports provided	720	1,089

Homeless Service Programs

Goal: To help families and individuals that are homeless achieve stability and access affordable housing

	<u>Annual Goal</u>	<u>As of 6/30/2017</u>
Number of Case Management encounters (client contacts) through the PATH Project	730	635
Number of Case Management encounters (client contacts) through the SOAR Program	260	255
Number of SSI/SSDI applications submitted through the SOAR Program	15	10
Number of unduplicated persons (adults and children) residing in the Transitional Shelter and Transitional Apartments	85	57
Number of bed nights of shelter provided through the Transitional Shelter and Transitional Apartments	14,500	14,376
Number of households that successfully graduate from the Transitional Shelter Program	14	16
Number of unduplicated persons enrolled in the Housing First Program	25	23
Number of unduplicated persons employed on a part-time basis through the Green Jobs Program	4	3

Key Indicators

Health Care Programs

Goal: To provide primary health care services as a Medical Home for medically underserved adults and children

**Annual
Goal**

**As of
6/30/2017**

Number of unduplicated patients seen in the Primary Care Clinic	1,000	1,999
Number of medical encounters (patient visits) provided by the Primary Care Clinic	3,300	3,122
Number of unduplicated patients seen in the School-Based Health Center	415	421
Number of medical encounters (patient visits) provided by the School-Based Health Center	825	620
Number of unduplicated patients seen through the Community Action Dental Program	40	43
Number of volunteer hours of service performed in the Primary Care Clinic	462	368

Housing and Weatherization Programs

Goal: To encourage home ownership, prevent foreclosures and promote energy efficiency

**Annual
Goal**

**As of
6/30/2017**

Number of unduplicated persons that receive homebuyer education and counseling	300	706
Number of unduplicated persons that receive default counseling in order to prevent foreclosures	480	300
Number of unduplicated households that are approved for mortgage modifications	160	134
Number of unduplicated households that avoid foreclosure (when known)	310	281
Number of unduplicated persons that receive reverse mortgage counseling	30	38
Number of unduplicated households that receive weatherization services	80	200
Number of unduplicated households that receive furnace repairs or replacements	40	93
Number of unduplicated households approved for the Bay Restoration Fee Exemption Program	20	17

Key Indicators

Energy Assistance Programs

Goal: To assist families and individuals with utility bills, minimize heating crises and make energy costs more affordable

**Annual
Goal**

**As of
6/30/2017**

Number of unduplicated households enrolled in the Maryland Energy Assistance Program	4,370	2,812
Number of unduplicated households enrolled in the Electric Universal Service Program	4,370	2,779
Number of unduplicated households receiving EUSP Arrearage Retirement Funds	400	344
Number of unduplicated households receiving Emergency Funds for Families with Children	250	150
Number of unduplicated households receiving Religious Coalition Emergency Matching Funds	60	82